

# FULL TIME APPLICATION FORM

Please complete this form ensuring you have put in your **correct date of birth** (in black or blue ink using BLOCK CAPITALS) and return it to:

**Admissions, Lancaster and Morecambe College, Morecambe Road, Lancaster, LA1 2TY**

*This is publication is available in different formats, fonts, language, Braille or audio tape on request from Student Services.*

Mr/Miss/Mrs/Ms/other (please state)	<input type="text"/>	Surname	<input type="text"/>
Forename(s)	<input type="text"/>	Date of birth	<input type="text"/>
Gender (Male/Female)	<input type="text"/>	National Insurance No	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
Postcode	<input type="text"/>	Home Tel. No. (inc. area code)	<input type="text"/>
Mobile Tel. No.	<input type="text"/>	Email	<input type="text"/>
Nationality	<input type="text"/>	Main place of residence for the last 3 years (please tick below)	
<input type="checkbox"/> England	<input type="checkbox"/> Other EU Country (please state)	<input type="text"/>	
<input type="checkbox"/> Other non-EU Country (please state)	<input type="text"/>		
If you have been in full time education for the last three years please state the school or college you attended/are attending			
<input type="text"/>			
Town	<input type="text"/>	County	<input type="text"/>

## Ethnic Origin

The following information is for statistical purposes and will be treated as confidential.

Please tick the box below which describes your personal identity

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Asian or Asian British: Bangladeshi | <input type="checkbox"/> Black or Black British: Caribbean   | <input type="checkbox"/> Mixed: White & Black Caribbean |
| <input type="checkbox"/> Asian or Asian British: Indian      | <input type="checkbox"/> Black or Black British: other Black | <input type="checkbox"/> Mixed: other Mixed background  |
| <input type="checkbox"/> Asian or Asian British: Pakistani   | <input type="checkbox"/> Chinese                             | <input type="checkbox"/> White: British                 |
| <input type="checkbox"/> Asian or Asian British: other Asian | <input type="checkbox"/> Mixed: White & Asian                | <input type="checkbox"/> White: Irish                   |
| <input type="checkbox"/> Black or Black British: African     | <input type="checkbox"/> Mixed: White & Black African        | <input type="checkbox"/> White: other White background  |
| <input type="checkbox"/> Any other                           |  |   |

If you are undecided about your choice of course or career and would like to chat about your options, please contact us on 01524 521237 to arrange an appointment **before** you submit your application.

**If you have a learning difficulty, disability or health problem please tick all the boxes below that apply to you:**

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Communication difficulty   | <input type="checkbox"/> Dyslexia           | <input type="checkbox"/> Specific Learning Difficulty | <input type="checkbox"/> Learning Difficulty |
| <input type="checkbox"/> Visual Impairment  | <input type="checkbox"/> Hearing Impairment | <input type="checkbox"/> Mental Health Difficulty     | <input type="checkbox"/> Physical Disability |
| <input type="checkbox"/> Learning Support (e.g. help with reading, writing or spelling)   |   |   |  |
| <input type="checkbox"/> Have you ever had exam concessions   |   |   |  |
| <input type="checkbox"/> Other disability or medical condition: epilepsy, asthma, diabetes, please explain <input type="text"/> |   |   |  |

*If you tick one of the boxes above, it won't affect your application and we will contact you to see how we can best meet your needs*

## Lancaster & Morecambe College Data Protection Declaration

Information you provide on this application form will be passed to the Learning and Skills Council (LSC) and to the Department for Education and Skills which are registered under the Data Protection Act 1998 for statistical and monitoring purposes. Individual data may be sent to the careers services (Connexions), Local Education Authorities and Government Benefit Agencies. The data protection registration also allows the LSC to share information with other organisations for the purpose of detecting fraud. Data will also be sent to Examination Boards and other Awarding Bodies to be processed for the purpose of registration, entry, marking, assessment and the issue of results and certificates. Information may be sent to the above agencies electronically or by the internet. GCSE and A/AS results will be published in local newspapers. Full information on data held by the College may be obtained from the College's Data Controller (Deputy Principal). By signing this application form you acknowledge and agree to Lancaster & Morecambe College holding and processing data in this way. Please note that the College reserves the right to contact you in relation to your course of study but that you may decide not to be contacted for other purposes by ticking the box.

Please list which courses you are applying for and we will arrange an interview for your **first** choice only, unless you tell us you want to be interviewed for another course:

1.

2.

What type of future career or study are you interested in?

Please tell us why you want to apply for this course

*(If necessary attach a separate sheet with your name clearly marked at the top)*

What exams or qualifications have you taken or are you taking? *(if necessary attach a separate sheet with your name clearly marked at the top)*

Subject	Level	Result/Predicted Grade

If you would like to know more about the College Nursery, Additional Learning Support, Travelling to College, Studying whilst on benefits or Information on help with the cost of childcare, travel, some course expenses and educational visits, please contact Student Services on freephone 0800 306 306.

To help us arrange an interview that suits you, please specify any dates/times that you will be unavailable for interview (for example times that you may be working or on holiday).

Signed

Date