



CORPORATION MEETING
MONDAY 17th NOVEMBER 2008 AT 5.00 PM
VENUE: ROOM D282 (ROEBURN SUITE)

EQUAL OPPORTUNITIES/DIVERSITY: Governors are asked to always consider the impact of any decisions made in light of the college's commitment to positively promote equality of opportunity for all its staff and students.

In Attendance:

Richard Wise (Ryder Architecture) Item 1

Robert Hardy (Davis Langdon) Item 1

A G E N D A

REGISTER OF INTERESTS

Would all Governors please declare any interest, where there could be a conflict of interest, in any item on the agenda before commencement of the meeting, and agree to withdraw from the meeting, if requested, for the discussion/decision on that specific item.

1. PRESENTATION ON THE CAPITAL PROJECT – PROPOSED NEW BUILD
2. APOLOGIES FOR ABSENCE – *Athene Heynes, Harsha Shukla, Pat Thomas*
3. MINUTES OF THE CORPORATION MEETING HELD ON MONDAY 15 SEPTEMBER 2008
(*Paper LMC/C/31/08 refers*)
4. MATTERS ARISING

CONFIDENTIAL TO CORPORATION MEMBERS ONLY
UNTIL PUBLICATION OF REPORT

5. PRINCIPAL'S REPORT – FINAL OFSTED INSPECTION REPORT (*Paper LMC/C/32/08 refers*)

CONFIDENTIAL TO CORPORATION MEMBERS ONLY

6. OLASS TENDER (*Paper LMC/C/33/08 refers*)

ITEMS FOR DECISION/APPROVAL

7. DRAFT MINUTES OF THE FINANCE AND RESOURCES COMMITTEE MEETING HELD ON 7 OCTOBER 2008 (*Paper LMC/FR/28/08 refers*)
 - Annual Staffing Statistics (*Paper LMC/FR/24/08 refers*)
 - Management Accounts – Previous Year (*Paper LMC/FR/25/08 refers*)
 - Request to Write Off Sales Ledger Debts (*Paper LMC/FR/26/08 refers*)
 - LSC Funding KPIs (*Paper LMC/FR/27/08 refers*)

The Corporation is requested to receive, accept and approve the Finance and Resources Committee Minutes and papers.

8. DRAFT MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 13 OCTOBER 2008
(*Paper LMC/A/29/08 refers*)
 - Annual Report of the Audit Committee (*Paper LMC/A/23/08 refers*)
 - Internal Audit Annual Report (*Paper LMC/A/24/08 refers*)
 - Regularity Audit Questionnaire (*Paper LMC/A/25/08 refers*)

- Annual Report on Risk Management (*Paper LMC/A/26/08 refers*)
- Financial Management and Control Evaluation (FMCE) (*Paper LMC/A/27/08 refers*)

The Corporation is requested to receive, accept and approve the Audit Committee Minutes and papers.

9. DRAFT MINUTES OF THE CURRICULUM AND STANDARDS COMMITTEE MEETING HELD ON 3 NOVEMBER 2008 (*Paper LMC/CS/37/08 refers*)

- Quality Strategy (*Paper LMC/CS/26/08 refers*)
- 2007/08 Strategic Performance Outturns
 - (i) 2007/08 Main Site Quality Improvement Plan (*Paper LMC/CS/27/08 refers*)
 - (ii) 2007/08 Main Site Strategic Development Plan (*Paper LMC/CS/28/08 refers*)
 - (iii) 2007/08 Main Site Key Performance Indicators (*Paper LMC/CS/29/08 refers*)
 - (iv) 2007/08 OLASS Quality Improvement Plan (*Paper LMC/CS/30/08 refers*)
 - (v) 2007/08 OLASS Strategic Development Plan (*Paper LMC/CS/31/08 refers*)
- Analysis of Complaints (*Paper LMC/CS/32/08 refers*)
- External Inspections
 - (i) Ofsted (*Paper LMC/CS/33/08 refers*)
 - (ii) Lancaster Farms (*Paper LMC/CS/34/08 refers*)
- Annual Report on Equality and Diversity (*Paper LMC/CS/35/08 refers*)
- Student Liaison and Development Annual Report (*Paper LMC/CS/36/08 refers*)

The Corporation is requested to receive, accept and approve the Curriculum and Standards Committee Minutes and papers.

10. SELF-ASSESSMENT – GOVERNANCE 2007/08 (*Paper LMC/C/34/08 refers*)

CONFIDENTIAL ITEMS FOR CORPORATION MEMBERS ONLY
(UNTIL CAPITAL PROJECT IS APPROVED OR OTHERWISE)

11. DRAFT MINUTES OF THE CAPITAL PROJECT

- (i) MINUTES OF THE CAPITAL PROJECT COMMITTEE MEETING HELD ON 14 OCTOBER 2008 (*Paper LMC/CP/02/08 refers*)
- (ii) MINUTES OF THE CAPITAL PROJECT COMMITTEE MEETING HELD ON 11 NOVEMBER 2008 (*Paper LMC/CP/05/08 refers*)
 - Progress Report (*Paper LMC/CP/03/08 refers*)
 - Options Available (*Paper LMC/CP/04/08 refers*)

The Corporation is requested to receive, accept and approve the Capital Project Committee Minutes and papers.

CONFIDENTIAL ITEMS FOR CORPORATION MEMBERS ONLY
(Excluding Staff and Student Members)

12. DRAFT MINUTES OF THE REMUNERATION COMMITTEE MEETING HELD ON 10 NOVEMBER 2008 (*Paper LMC/R/11/08 refers*)

- All Committee Papers (*LMC/R/08/08 – LMC/R/10/08 refers*)

The Corporation is requested to receive, accept and approve the Remuneration Committee Minutes and papers.

ITEMS FOR INFORMATION

13. ANY OTHER BUSINESS

14. DATE OF NEXT MEETING
Monday 15th December 2008