



Lancaster &
Morecambe
College

Part Time &
Professional

Adult Courses

2022



To find out more call

0800 306 306

or visit

lmc.ac.uk





Welcome

At Lancaster & Morecambe College, we are committed to supporting our community, individuals, and businesses to thrive and fulfill their potential.

In the 2020 inspection of the College, Ofsted recognised the quality and impact of our adult education provision based on the feedback and experiences of our students. "Learners on adult learning programmes brim with enthusiasm about their learning. They feel very well supported by their tutors and they appreciate the flexibility that allows them to balance their learning with family life. Learners say that they have fallen in love with learning (and) feel that their learning programmes help them to achieve their full potential."

So, whether it is for pleasure, up-skilling or career development, you will find many opportunities to learn. You may be an employer looking for solutions for your workforce development and we offer a range of face to face, distance and blended learning opportunities to facilitate access for all. As a Director of Lancaster & District Chamber of Commerce I work closely with many businesses to understand their current and future training needs, shaping our plans to support local skills development.

We have a range of specific Advice & Open Days to explore our campus further, please see the back cover for details. I look forward to seeing you around our ever-developing, safe and inclusive campus, and hope you enjoy finding out about the great opportunities for you.

Wes Johnson, *Principal*



LMC and you

We're proud to be growing our Community Provision at Lancaster & Morecambe College and offering accessible qualifications to those looking to upskill, retrain, or find a new hobby. In my role as Adult & Community Manager, my goal is to offer courses to local residents and expand our offering for adults; from Gym Instructing and Barbering, to Creating a Business Start-up and Essential Digital Skills. All of our Part Time courses are designed to work around your lifestyle, commitments and pace of learning.

The College is part of the Community Learning Network alongside local organisations, community centres, charities, parent groups and support groups, offering funded courses to meet yours and your group's needs. So, if you can't find what you're looking for, please get in touch.

Becky Davenport

Adult and Community Manager

b.davenport@lmc.ac.uk • 01524 521490

lmc.ac.uk/community • lmc.ac.uk/part-time

Access

Health & Social Care Professionals Access Level 2 ◀

07/03/2022	Mon, 9.15am-12.15pm	12 weeks	Main Site	£121
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Health & Social Care Professionals

Access Level 2 Extended Certificate ◀

07/03/2022	Mon, 9.15am-12.15pm	12 weeks	Main Site	£161
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To apply for a course visit **lmc.ac.uk/part-time**

Environmental & Animal

Environmental Sustainability Ascentis Level 1 Award ◀

Enquire for more details

12 weeks

Main Site

£25

Arts & Creative

Photography UAL Level 2 Award ◀

19/01/2022

Wed, 6pm-9pm

12 weeks

Main Site

£150

Printmaking UAL Level 2 Award ◀

18/01/2022

Tue, 6pm-9pm

12 weeks

Main Site

£150

Creative Craft NCFE UAL Level 1 Award ◀

18/01/2022

Tue, 6pm-9pm

13 weeks

Main Site

£130

Skills for Music and Music Technology (Multi-Track Audio Recording) Level 2 Award ◀

18/01/2022

Tue, 6pm-9pm

12 weeks

Main Site

£150

Skills for Music and Music Technology (Sound Production & Recording) Level 2 Award ◀

18/01/2022

Tue, 6pm-9pm

12 weeks

Main Site

£150



Find us on social @LMCollege



Part-funded through the European Social Fund



European Union
European
Social Fund



LEADING LANCASHIRE
LEADERSHIP AND
MANAGEMENT DEVELOPMENT

Business

Creating a Business Start-Up NCFE Level 2 Certificate ◀

12/01/22

Wed, 6pm-8.30pm

22 weeks

Main Site

£250

Distance Learning

Information, Advice and Guidance ◀

NCFE Level 2 Certificate

25 weeks

FREE

Lean Organisation Management Techniques ◀

NCFE Level 2 Certificate

25 weeks

FREE

Principles of Business Administration ◀

NCFE Level 2 Certificate

25 weeks

FREE

Principles of Customer Service ◀

NCFE Level 2 Certificate

25 weeks

FREE

Principles of Team Leading ◀

NCFE Level 2 Certificate

25 weeks

FREE

Advanced Accounting ◀

National Skills Offer AAT Level 3 Diploma

FREE

Principles of Management & Leadership ◀

National Skills Offer CMI Level 3 Diploma

FREE

Assessing Vocational Achievement ◀

National Skills Offer City & Guilds Level 3 Certificate

FREE

To apply for a course visit lmc.ac.uk/part-time

The Employer Hub is situated in the heart of Lancaster & Morecambe, providing technical and professional education, alongside a range of conference facilities and resources, available to hire out as bespoke packages.

To support local SMEs and the self-employed, many of our training opportunities for employers are part-funded by the European Social Fund, under the Leading Lancashire, UpSkillIng Lancashire and STELa projects. So, your business can access free training and support in developing your workforce.

We also offer a host of full-cost courses for learners to gain those professional qualifications required to progress in their careers.

Call **01524 521483** today
or visit **lmc.ac.uk/employers**



Child Education

Parenting Skills AIMVOC Level 1 Certificate ◀

06/01/2022 Thur, 1pm-3pm 22 weeks Carnforth Primary School £122

Work Preparation For Residential Childcare Award ◀

17/01/2022 Tbc, tbc 2 weeks Main Site FREE

Distance Learning

Adult Care (England) ◀

National Skills Offer Pearson BTEC Level 3 Diploma FREE

Autism ◀

CACHE Level 2 Certificate 25 weeks FREE
National Skills Offer CACHE Level 3 Certificate FREE

Understanding Behaviour That Challenges ◀

CACHE Level 2 Certificate 25 weeks FREE

Understanding Children and Young People's Mental Health ◀

CACHE Level 2 Certificate 25 weeks FREE

Early Years Workforce (Early Years Educator) ◀

National Skills Offer TQUK Level 3 Diploma FREE

Residential Childcare (RQF) ◀

National Skills Offer NCFE CACHE Level 3 Diploma FREE

Specialist Support for Teaching and Learning in Schools ◀

National Skills Offer City & Guilds Level 3 Diploma FREE

To apply for a course visit lmc.ac.uk/part-time

Taxi & Private Hire Driving

Taxi & Private Hire Driving CGLI Level 2 ◀

This course is run in conjunction with Lancaster City Council and is specifically aimed at taxi drivers wanting to learn more about driver safety and to improve their customer service skills. All enquiries should first contact LCC on 01524 582033.

Various dates Mon-Thu or Tue-Fri, 9.30am-4.30pm 1 week Main Site £100

Construction & Engineering

MIG Welding Introduction C&G Level 1 Award ◀

MMA Welding Introduction C&G Level 1 Award ◀

TIG Welding Introduction C&G Level 1 Award ◀

22/02/2022 Tues & Wed, 6pm-9pm 16 weeks Main Site £150

MIG Welding C&G Level 2 Award ◀

MMA Welding C&G Level 2 Award ◀

TIG Welding C&G Level 2 Award ◀

22/02/2022 Tues & Wed, 6pm-9pm 16 weeks Main Site £150

Plastering Level 1 Award ◀

11/01/2022 Tue, 6pm-9pm 10 weeks Main Site £150

DIY Skills Level 1 Award ◀

11/01/2022 Tue, 6pm-9pm 10 weeks Main Site £150



IT & Computing

Excel Beginners◀

25/01/2022	Tue, 9.30am-4pm	1 day	Main Site	£80
21/02/2022	Mon, 9.30am-4pm	1 day	Main Site	£80

Excel Intermediate◀

07/02/2022	Mon, 9.30am-4pm	1 day	Main Site	£80
24/02/2022	Thu, 9.30am-4pm	1 day	Main Site	£80

Excel Advanced◀

14/02/2022	Mon, 9.30am-4pm	1 day	Main Site	£80
31/03/2022	Thu, 9.30am-4pm	1 day	Main Site	£80

Microsoft Essentials of Word◀

31/01/2022	Mon, 9.30am-4pm	1 day	Main Site	£80
07/03/2022	Mon, 9.30am-4pm	1 day	Main Site	£80

IT User (ITQ) Level 2 Certificate◀

Various dates	Tue, 10am-12.30pm	34 weeks	Morecambe Learning Centre	£292
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Essential Digital Skills Entry Level 3 Edexcel◀

Various dates	Thu, 1pm-3pm	12 weeks	MLC	FREE
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Essential Digital Skills Level 1 Edexcel◀

Various dates	Fri, 10am-12pm	16 weeks	MLC	FREE
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Distance Learning

Principles for Digital Skills in Employment ◀

TQUK Level 2 Certificate	25 weeks	FREE
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IT User Skills ◀

TQUK Level 2 Certificate	25 weeks	FREE
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IT User Skills (ICDL Advanced) (ITQ)◀

National Skills Offer BCS Level 3 Certificate	FREE
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To apply for a course visit lmc.ac.uk/part-time

English & Maths

Functional Skills English & Maths ◀

Various workshops face to face, phone 01524 521385 for details

FREE

Distance Learning

Functional Skills English ◀

Edexcel Level 1 Award
Edexcel Level 2 Award

12 weeks
20 weeks

FREE
FREE

Functional Skills Maths ◀

Edexcel Level 1 Award
Edexcel Level 2 Award

12 weeks
20 weeks

FREE
FREE

Is English your second language?

If you are looking to develop your skills in reading, writing, grammar, punctuation, speaking and listening then our ESOL courses are for you. This course is designed to help in all aspects of life and work. Classes are available during the day and evening at various venues within the Lancaster and Morecambe area.

Call **01524 521385**
for more information





**Look out for these courses
coming soon at Dallam School
and other community venues...**

**Drawing • Creative Writing
Essential Digital Skills
Photography • Youth Leadership
British Sign Language**

For further information

b.davenport@lmc.ac.uk • 01524 521490

lmc.ac.uk/community

Health & Safety

Emergency First Aid at Work ◀

17/02/2022	Thu 9am-4pm	1 week	Main Site	£100
08/6/2022	Wed 9am-4pm	1 week	Main Site	£100
11/10/2022	Tue 9am-4pm	1 week	Main Site	£100

IOSH Managing Safely ◀

17/01/2022	Mon, Tue, & Wed, 9am-4.30pm	1 week	Main Site	£350
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Distance Learning

Cleaning Knowledge and Skills ◀

NCFE Level 2 Certificate		25 weeks	FREE	
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Hospitality & Catering

Culinary Skills City and Guilds Level 1◀

14/01/2022	Fri, 9.30am-2.30pm	20 weeks	Main Site	£67
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Patisserie and Confectionery City and Guilds Level 2

14/01/2022	Fri, 9.30am-2.30pm	20 weeks	Main Site	£78
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Hair & Beauty

Introduction To Hair & Beauty City & Guilds Entry Level 3 Certificate◀

11/01/2022

Tue, 9.30am-12.30pm

21 weeks

Main Site

£67

Health & Social Care

Distance Learning

Awareness of Mental Health Problems ◀more information here

CACHE Level 2 Certificate

25 weeks

FREE

Common Health Conditions ◀

CACHE Level 2 Certificate

25 weeks

FREE

End of Life Care ◀

CACHE Level 2 Certificate

25 weeks

FREE

End of Life Care ◀

CACHE Level 3 Certificate

£811

National Skills Offer CACHE Level 3 Certificate

FREE

Equality & Diversity ◀

NCFE Level 2 Certificate

18 weeks

FREE

Mental Health Awareness◀

TQUK Level 1 Award

12 weeks

FREE

Preparing to Work in Adult Social Care ◀

CACHE Level 2 Certificate

25 weeks

FREE

Prevention & Control of Infection ◀

CACHE Level 2 Certificate

25 weeks

FREE

Principles of Dementia Care ◀

CACHE Level 2 Certificate

25 weeks

FREE

To apply for a course visit lmc.ac.uk/part-time

Principles of Care Planning ◀

CACHE Level 2 Certificate

25 weeks

FREE

National Skills Offer CACHE Level 3 Certificate

FREE

Principles of Working with Individuals with Learning Disabilities ◀

CACHE Level 2 Certificate

25 weeks

FREE

Safe Handling of Medicines

CACHE Level 2 Certificate

25 weeks

FREE

Safeguarding & Dignity in Adult Social Care ◀

CACHE Level 2 Certificate

25 weeks

FREE

Self-harm and Suicide Awareness Prevention ◀

TQUK Level 2 Certificate

25 weeks

FREE

Understanding Care & Management of Diabetes ◀

CACHE Level 2 Certificate

25 weeks

FREE

Understanding Nutrition & Health

CACHE Level 2 Certificate

25 weeks

FREE

Understanding Mental Health ◀

National Skills Offer NCFE Level 3 Certificate

25 weeks

FREE



Find us on social @LMCollege



What next?

Click the **live link** in this document on the course that you're interested in or visit **lmc.ac.uk/adult-courses** and



ENQUIRE ONLINE

A member of our team will be in contact with you within 5 working days to discuss the course suitability with you.

If this is the course for you, you will be provided with a link to enrol to the course.



APPLY ONLINE

A member of our admissions team will be in contact with you within 5 working days to arrange a suitable interview date and time. Once interviewed and you have accepted a place on the course, you will be able to secure your place by enrolling online.



ENROL ONLINE

To complete your enrolment you will need your national insurance number and a photograph or scanned image of any benefit evidence. Once your enrolment is complete you will be contacted by our team with the relevant next steps.

To apply for a course visit **lmc.ac.uk/part-time**

Can I study for free?

If you do not already have a Maths or English GCSE grade C/4 or higher you can study GCSEs for

FREE

If you are 23 or under in September 2021 and studying for your **FIRST FULL LEVEL 2** or **FIRST FULL LEVEL 3** course, this may be **FREE** – please ask us if you need further information.

You may also be eligible for **FREE** study if you are unemployed and receive an eligible benefit and you are taking the course to help you find employment. You may be eligible for a subsidised rate of **£25 per course** if you are employed and in receipt of certain benefits shown below.

Benefit	Employed?	Waived	Fee	Evidence
JSA	No	Full	Zero	In date letter/submit screen shot of account
ESA (WRAG)	No	Full	Zero	In date letter/submit screen shot of account
ESA Contribution Based	Yes	Partial	£25	In date letter/submit screen shot of account
Universal Credit	No	Full	Zero	In date letter/submit screen shot of account
	Yes	Full	Zero	(If earning under £17,374.50)

In receipt of another state benefit other than the above In date letter/submit screen shot of account

Aged 16-18?

We have a wide range of full-time courses, apprenticeships and traineeships available in our 2022/23 [College Guide](#).

Please contact us on **0800 306 306** or **01524 521385** for advice on the best course for you, or visit our website lmc.ac.uk

Aged 19 or over?

If you are aged 19 and over, the Government **Advanced Learner Loan** scheme offers you the chance to study without any costs up front. The loans are non means tested and you would not make any repayments until April 2022, and then only if you are earning more than £27,295 per year.

More information call us on **01524 521385** or visit lmc.ac.uk/studentmoney

Find us on social @LMCollege





We also offer:

- Full Time courses
- Apprenticeships
- Traineeships
- Distance Learning

lmc.ac.uk/courses

0800 306 306 or 01524 521385

Follow us for updates



Find out more

**0800 306 306 or
01524 521385**

hello@lmc.ac.uk

lmc.ac.uk

Lancaster & Morecambe College,
Morecambe Road, Lancaster LA1 2TY

Come to one of our **Open Events**

Adult Careers Event in the community

Date in February to be confirmed

Apprenticeship Open Evening

8 February 2022, 4.30-7pm

Creative Industries Open Evening

8 March 2022, 4.30-7pm

Community Fun Day with Taster Sessions

2 July 2022, 10am-3pm

GCSE Results Open Day

18 August 2022, 10am-2pm

lmc.ac.uk/events



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