

AGENDA; CORPORATION

Wednesday 28th February 2018 at 6pm, Suite 3, Business & Conference Centre

In Attendance: Valerie Osborne (Marketing and Student Services Manager)

Governors are reminded of the requirement to declare any interest in any agenda items, where there could be a conflict of interest, before commencement of the meeting. For any such declaration, they may be requested to withdraw from the meeting for the discussion/decision on that specific item and will not be eligible to vote on the matters under discussion. Governors are also reminded of the College's commitment to equality, diversity and inclusion and the need to consider these issues, along with health and safety, in all Corporation business.

Standing Items

1. Welcome and Apologies for Absence
2. Draft Minutes of the Previous Meetings:

**Confidential Item for Corporation Members only Excluding Staff and Student Governors
(under Section 41 of the Freedom of Information Act)**

- Special Corporation Meeting held on 6 December 2017 (Paper LMC/C/42/17 refers) (to approve)
- Corporation Meeting held on 6 December 2017 (Paper LMC/C/43/17 refers) (to approve)

3. Matters Arising

- Corporation Action Checklist (Paper LMC/C/49/17 refers) (to agree)

Strategic Items

**Confidential Item for Corporation Members only
(under Section 43 of the Freedom of Information Act)**

4. Senior Management Team Report (Paper LMC/C/50/17 refers) (to discuss)

5. International Projects at LMC (Presentation and Paper LMC/C/51/17 refers) (to discuss)

6. Stakeholder Surveys 2017/18 (Paper LMC/C/52/17 refers) (to discuss)

7. Draft Minutes of the Search Committee Meeting held on 20 February 2018 (Paper LMC/S/15/17 refers) (Minutes to follow)

**Confidential Item for Corporation Members only
(under Section 40 of the Freedom of Information Act)**

- Interview of Prospective Governors:
 - Candidate 1 (Paper LMC/S/13/17 refers) (to approve)
 - Candidate 2 (Paper LMC/S/14/17 refers) (to approve)

8. Draft Agenda for Governors' Strategic Planning Day (Paper LMC/C/53/17 refers) (to approve)

**Confidential Item for Corporation Members only
(under Section 43 of the Freedom of Information Act)**

9. Potential Collaboration Opportunity (Paper LMC/C/54/17 refers) (to approve)

Statutory Items

10. **Draft Minutes of the Audit Committee Meeting held on 7 February 2018** (*Paper LMC/A/19/17 refers*) (*Minutes to follow*)
 - **Report on Risk Management** (*Paper LMC/A/17/17 refers*) (*to discuss*)
11. **Latest Management Accounts and Funding Key Performance Indicators** (*Paper LMC/C/55/17 refers*) (*to discuss*)
12. **Review of Bus Contract** (*Paper LMC/C/56/17 refers*) (*to approve*)
13. **Annual Report on Comments, Compliments and Complaints, including Complaints Policy and Procedure** (*Paper LMC/C/57/17 refers*) (*to approve*)
14. **Review of HR Policies: LMC Revised Staff Code of Conduct** (*Paper LMC/C/58/17 refers*) (*to approve*)

Information Items

15. **Any Other Business**
 - **Governor Liaison Scheme** (*Oral Report from the Clerk to the Corporation*)
16. **Dates of Next Meetings**
 - Saturday 10 March 2018 (*Governors' Strategic Planning Day*)
 - Wednesday 21 March 2018 at 6pm
 - Wednesday 18 April 2018 at 6pm
 - Wednesday 16 May 2018 at 6pm