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# Leading Lancashire CMI Management Courses

We have successfully secured European Social Funding to support employees of Lancashire based SMEs to develop certified **Chartered Management Institute** leaders, through management and leadership development training to use in the workplace. The aim of our Leadership & Management training at LMC Business is to help existing, new, developing and aspiring managers to gain new skills and develop their management and leadership skill set to inspire their team to achieve successful results.

## CMI Level 3 Awards

### Unit 303 - Managing Individuals to be Effective in their Roles

28 April, 5 May, 12 May 2021  
9.30am-4pm

*To be delivered in the LMC Business & Conference Centre*  
High performing individuals impact on the performance of teams and the organisation. The aim of this unit is to develop your understanding of how to confidently use their knowledge, skills and abilities to support individuals, not only to perform well, but to exceed expectations.

### Unit 313 - Developing and Sharing Good Practice

18 May, 25 May, 8 June 2021  
9.30am-3pm

*To be delivered in the LMC Business & Conference Centre*  
Developing and sharing good practice enables individuals and organisations to develop and increase their potential to exceed personal and organisational expectations. This unit explores how good practice can be developed, maintained, adopted and shared with stakeholders.

### Unit 306 - Principles of Diversity and Inclusion

8 June, 15 June, 22 June, 29 June 2021  
10am-3.30pm

*To be delivered in the LMC Business & Conference Centre*  
This course focuses on applying the principles of diversity and inclusion working practices in line with organisational and legal frameworks. This knowledge will improve the productivity and well being of staff and impact positively on the experience of your customers.  
This course is suitable for anyone responsible for the conduct of individuals and teams at work. It is also relevant for anyone required to challenge the behaviour and comments of customers and members of the public.

### Unit 307 - Developing the Knowledge, Skills and Abilities of the Individuals and Teams

9 June, 23 June, 7 July 2021  
9.30am-3pm

*To be delivered in the LMC Business & Conference Centre*  
A skilled and adaptable workforce is a collective group of people equipped with the knowledge, skills and abilities to achieve and exceed objectives. This unit aims to support managers to identify and select innovative development opportunities. It will enable them to identify approaches to support and promote participation, and how to monitor the impact of development activities for individuals, teams and the organisation.



[lmc.ac.uk/employers/leading-lancashire](http://lmc.ac.uk/employers/leading-lancashire) or [LMCBusinessAdminTeam@lmc.ac.uk](mailto:LMCBusinessAdminTeam@lmc.ac.uk)

Leading Lancashire is part-funded by the European Social Fund



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LEADERSHIP AND  
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## CMI Level 5 Awards

### Unit 514 – Managing Change

5 May, 18 May, 15 June, 22 June 2021  
9.30am-3pm

*To be delivered in the LMC Business & Conference Centre*  
Change is inevitable if an organisation is to maintain competitiveness and currency of practice. This unit is designed to enable the learner to evaluate the types and reasons for change within organisations and be able to select and apply theoretical models for its management.

### Unit 507 - Coaching and Mentoring

29 June, 13 July, 20 July, 27 July 2021  
9.30am-3pm

*To be delivered in the LMC Business & Conference Centre*  
Coaching and mentoring are proven techniques used to enhance the skills, knowledge, talents and potential of individuals as part of an organisational learning and development strategy. This unit explores the principles and practices of delivering coaching and mentoring, and the impact these techniques can have in the development of a high-performance culture

## Additional Leadership and Management courses on offer:-

Business Improvement Techniques

Managing Change and Instilling Resilience

Business Planning and Leadership

Introduction to the Role of HR

Developing your Leadership Skills and Knowledge

Presentation and Training Techniques

Leading Performance and Innovation using Reflective Practice

Excel for Managers

Managing Data and Information Using Pivot Tables and Excel

Resolving and Managing Conflict

Leadership and Organisational Culture

A Leader's Guide to Coaching for Performance

Managing Projects to Achieve Results

Time Management



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