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Lancaster &
Morecambe
College

Upcoming Training Courses

Funded through the UK Shared Prosperity Fund

DIGITAL SKILLS

Excel Beginners*

5 June 2025, 9:30am - 4pm • 25 June 2025, 9:30am - 4pm

Excel Intermediate*

17 June 2025, 9:30am - 4pm • 10 July 2025, 9:30am - 4pm

Excel Advanced*

22 July 2025, 9:30am - 4pm

Google for Business

Contact employerengagement@lmc.ac.uk for dates

Mailchimp for Business

23 June 2025, 10am-4pm

How to Content Plan for Business

26 June 2025, 10am-4pm

Social Media Overview of the Platforms

26 September 2025, 10am-4pm

Facebook for Business

3 October 2025, 10am-4pm

How to Create and Run Adverts on Facebook

26 November 2025, 10am-4pm

Linkedin for Business

3 December 2025, 10am-4pm

Q Qualification course

* Charges may apply for this course please contact us for funding eligibility

For further information

ukspf@lmc.ac.uk • 01524 521223 • lmc.ac.uk



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HEALTH & WELLBEING

Changing the way Cancer is Navigated in the Workplace

23 June 2025, 9am-1pm • 5 August, 2025, 9am-1pm

Food Safety in Catering Level 2 Award

24 June 2025 • 9:30am - 4pm • 23 July 2025 • 9:30am - 4pm
16 September 2025 • 9:30am - 4pm • 6 October 2025 • 9:30am - 4pm
5 November 2025 • 9:30am - 4pm • 8 December 2025 • 9:30am - 4pm
14 January 2026 • 9:30am - 4pm • 16 February 2026 • 9:30am - 4pm
17 March 2026 • 9:30am - 4pm

Allergen Awareness

15 July 2025 • 9:30am - 4pm • 9 September 2025 • 9:30am - 4pm
7 October 2025 • 9:30am - 4pm • 11 November 2025 • 9:30am - 4pm
13 January 2026 • 9:30am - 4pm • 10 February 2026 • 9:30am - 4pm

CAREER DEVELOPMENT

Leadership & Organisational Culture

24 June 2025, 9am-1pm

Time Management

22 July 2025, 9am - 1pm

System Thinking

17 June 2025, 1pm-5pm

Team Building

12 August 2025, 10am - 1pm

Emotional Intelligence

Contact employerengagement@lmc.ac.uk for dates

Train to Train

9 June 2025, 9am - 3pm

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Business Start Up (Day 1)

Contact employerengagement@lmc.ac.uk for dates

Business Start Up (Day 2)

3 June 2025, 9am-1pm

Introduction to Bookkeeping (over 3 sessions)

Contact employerengagement@lmc.ac.uk for dates

Organisational Psychology

5 June 2025, 1pm-5pm

Appraisal Skills

6 June 2025, 9am-2pm

Recruitment Skills

18 July 2025, 10am-3pm

Encouraging Gen Z to thrive in the Workforce

11 June 2025, 10am-3pm

Supporting Multi Generational Workforce

New dates coming soon, phone for more information

Taxi & Private Hire Driving* Q

(All over 2 sessions)

24 & 25 June 2025, 9.30am-5pm

24 & 25 September 2025, 9.30am-5pm

29 & 30 October 2025, 9.30am-5pm

26 & 27 November 2025, 9.30am-5pm

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CMI Chartered Marketing Institute Level 5 Q

Unit 501 Principles of Management & Leadership in an Organisational Context (over 4 sessions) Q

New dates coming soon, phone for more information

CMI Unit 514 Managing Change (over 3 sessions) Q

19 June 9am - 1pm, 2 July & 16 July 2025 - 1pm-5pm

CMI Unit 525 Using Reflective Practice to Inform Personal and Professional Development

(over 4 sessions) Q

31 July, 14 August, 28 August, 11 September 2025, 9am - 1pm

CMI Unit 513 Managing Projects to Achieve Results (over 4 sessions) Q

24 September, 16 October, 30 October, 13 November 2025, 9am - 1pm

CMI Unit 504 Managing Performance (over 3 sessions) Q

27 November, 4 December, 18 December 2025, 1pm-5pm

CMI Unit 510 Managing Conflict (over 3 sessions) Q

8 January, 22 January, 5 February 2026, 9am-1pm

CMI Unit 507 Principles of Delivering Coaching and Mentoring (over 3 sessions) Q

19 February, 5 March, 19 March 2026, 9am-1pm

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SUSTAINABILITY & GREEN SKILLS

Understanding Domestic Retrofit Level 2 Award Q

Contact us to register on the waiting list

EV Charging Level 3 Award Q

Contact us to register on the waiting list

Environmental Responsibilities in the Workplace Level 1 Q

Contact us to register on the waiting list

Managing Business Responses to Environmental Challenges Level 2 Q

Contact us to register on the waiting list

Carbon Reduction Plans & Net Zero

Contact us to register on the waiting list

Sustainability & Environmental Education Level 5 Q

Contact us to register for the waiting list

Q Qualification course

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