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Lancaster &
Morecambe
College

Upcoming Training Courses

Funded through the UK Shared Prosperity Fund

DIGITAL SKILLS

Excel Beginners* (Tailored Learning)

27 August 2025, 9:30am - 4pm

12 November 2025, 9:30am - 4pm

2 December 2025, 9:30am - 4pm

Excel Intermediate* (Tailored Learning)

19 August 2025, 9:30am - 4pm

22 October 2025, 9:30am - 4pm

25 November 2025, 9:30am - 4pm

10 December 2025, 9:30am - 4pm

Excel Advanced* (Tailored Learning)

6 November 2025, 9:30am - 4pm

Using Artificial Intelligence in the Workplace

29 September and 6 October, 10-3pm

Social Media Overview of the Platforms

26 September 2025, 10am-4pm

Facebook for Business

3 October 2025, 10am-4pm

How to Create and Run Adverts on Facebook

26 November 2025, 10am-4pm

Linkedin for Business

3 December 2025, 10am-4pm

Q Qualification course

* Charges may apply for this course please contact us for funding eligibility

For further information

ukspf@lmc.ac.uk • 01524 521223 • lmc.ac.uk



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HEALTH & WELLBEING

Changing the way Cancer is Navigated in the Workplace

17 November 2025 • 9am-1pm • 16 February 2026 • 9am-1pm

Food Safety in Catering Level 2 Award

16 September 2025 • 9:30am - 4pm • 9 October 2025 • 9:30am - 4pm
5 November 2025 • 9:30am - 4pm • 8 December 2025 • 9:30am - 4pm
14 January 2026 • 9:30am - 4pm • 16 February 2026 • 9:30am - 4pm
17 March 2026 • 9:30am - 4pm

Allergen Awareness

9 September 2025 • 9:30am - 4pm • 7 October 2025 • 9:30am - 4pm
11 November 2025 • 9:30am - 4pm • 13 January 2026 • 9:30am - 4pm
10 February 2026 • 9:30am - 4pm

Health & Safety Introductory Training

8 September 2025 • 10 October 2025 • 27 October 2025

Emergency First Aid at Work

21 October 2025, 9.30am-4pm • 4 December 2025, 9.30am-4pm

Personal Licence Holders BIIAB

25 September 2025, 9am-4pm • 20 November 2025, 9am-4pm

CAREER DEVELOPMENT

Leadership & Organisational Culture

Contact employerengagement@lmc.ac.uk for dates

Time Management

Contact employerengagement@lmc.ac.uk for dates

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Organisational Psychology

Contact employerengagement@lmc.ac.uk for dates

Recruitment Skills

Contact employerengagement@lmc.ac.uk for dates

Train the Trainer

Contact employerengagement@lmc.ac.uk for dates

Emotional Intelligence

Contact employerengagement@lmc.ac.uk for dates

Team Building

12 August 2025, 10am - 1pm

Business Start Up (Day 1)

Contact employerengagement@lmc.ac.uk for dates

Introduction to Bookkeeping (over 3 sessions)

Contact employerengagement@lmc.ac.uk for dates

System Thinking

Contact employerengagement@lmc.ac.uk for dates

Appraisal Skills

Contact employerengagement@lmc.ac.uk for dates

Encouraging Gen Z to thrive in the Workforce

Contact employerengagement@lmc.ac.uk for dates

Supporting Multi Generational Workforce

Contact employerengagement@lmc.ac.uk for dates

Taxi & Private Hire Driving* Q (All over 2 sessions)

24 & 25 September 2025, 9.30am-5pm

29 & 30 October 2025, 9.30am-5pm

26 & 27 November 2025, 9.30am-5pm

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CMI Chartered Management Institute

Level 3

Unit 301 Principles of Management & Leadership

(over 4 sessions) 

3, 17 September, 1 and 15 October

Unit 302 Managing a Team to Achieve Results

(over 3 sessions) 

12, 26 November and 10 December

Unit 309 Responding to Conflict in the Workplace

(over 2 sessions) 

28 January and 11 February 2026

Level 5

Unit 525 - Using Reflective Practice to Inform Personal and Professional Development

(over 4 sessions) 

31 July, 14 August, 28 August, 11 September 2025, 9am - 1pm

Unit 513 Managing Projects to Achieve Results

(over 4 sessions) 

16 October, 30 October, 13 November, 20 November 2025, 9am - 1pm

Unit 504 Managing Performance

(over 3 sessions) 

27 November, 4 December, 18 December 2025, 1pm-5pm

Unit 510 Managing Conflict

(over 3 sessions) 

8 January, 22 January, 5 February 2026, 9am-1pm

Unit 507 Principles of Delivering Coaching and Mentoring

(over 3 sessions) 

19 February, 5 March, 19 March 2026, 9am-1pm

 Qualification course

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SUSTAINABILITY & GREEN SKILLS

Understanding Domestic Retrofit Level 2 Award Q

Contact us to register on the waiting list

EV Charging Level 3 Award Q

Contact us to register on the waiting list

Environmental Responsibilities in the Workplace Level 1 Q

Contact us to register on the waiting list

Managing Business Responses to Environmental Challenges Level 2 Q

Contact us to register on the waiting list

Carbon Reduction Plans & Net Zero

Contact us to register on the waiting list

Sustainability & Environmental Education Level 5 Q

Contact us to register for the waiting list

Q Qualification course

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