

# CMI Leadership & Management

## Level 5 Award & Certificate

The CMI range of qualifications are aimed at practising or aspiring managers and leaders who are typically accountable to a senior manager or business owner.

The primary role of a practising or aspiring manager and leader is to lead and manage individuals and teams to deliver aims and objectives in line with organisational strategy. Role and responsibilities may also include but are not limited to developing teams and individuals, creating operational plans, planning and managing projects, managing change, managing finance, resources and identifying new approaches to business activities, managing quality and continuous improvement as well as managing the human resources function.

### Who is the qualification aimed at?

The qualifications have been designed for practising or aspiring managers in roles such as:

- Operations Manager
- Divisional Manager
- Departmental Manager
- Regional Manager
- Specialist Manager

### What does the qualification involve?

Each unit will require the learner to complete a written assignment with a guided word count of between 3000-4000 words.

### Some units may also require the learner to provide

- Work-based evidence
- Scenario/case study
- A report
- Reflective practice/own experience

You will be required to do at least 5 hours home study per week as well as the tutor lead sessions.



## Which units will I study?

You can choose up to 3 units. If you study and complete 1 unit you will gain an Award and if you complete 3 units you will gain a Certificate.

### **Unit 501 - 2, 16 and 30 June**

Principles of Management and Leadership in an Organisational Context

### **Unit 504 - 28 July, 11 and 25 August**

Managing Performance

### **Unit 507 - 8 and 22 September, 6 October**

Principles of Coaching and Mentoring

### **Unit 525 - 3 and 17 November, 1 December**

Using Reflective Practice to Inform Personal and Professional Development

### **Unit 510 - dates coming soon**

Managing Conflict

### **Unit 513 - dates coming soon**

Managing Projects to Achieve Results

Full unit overviews can be provided on request.

## Cost

The cost per unit will be £380, and delegates can study as many units as they like.

## For further information

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