Higher Education & Professional Courses
2018/19
Contents

Principal’s Welcome  3  
Reasons to choose LMC  4  
Lower Cost... Higher Education  5  
Qualification levels explained  6  
Study to Degree Level  
at an LMC partnered university  7  
Expert Tuition  
And All The Support You Need  9  
Fast Track To Employment With Career  
Focused Courses  10  
Unique Campus With First Class Facilities  12  
Business & Management  14  
Teacher Education  22  
Art, Design, Media & Music  28  
Health & Social Care  36  
Child Education  40  
Animal Studies  44  
Sport  48  
Public Services  52  
Access Diploma  56  
Three easy steps to join LMC  60  
How To Find Us  61
Principal’s Welcome

I am delighted to introduce students and employers to our Higher Education and Professional Course Guide. At Lancaster & Morecambe College (LMC), we offer a growing range of provision which lead to awards from our partner universities and professional bodies. The newly developed College campus offers a great alternative to traditional university routes and an increasing number of students are choosing to study locally which can offer them significant benefits:

- maintenance and course costs are considerably lower;
- class sizes are smaller;
- higher levels of tutor contact time;
- stronger pastoral and individual tutorial support;
- direct practical links to employers and industry sectors.

Employability and progression are key drivers for us as a specialist technical and professional career college. Our Higher Education provision is shaped through substantial links to over 450 employers across industry and business sectors. All of our programmes incorporate the blend of skills demanded by employers and are delivered to industry standard in a campus-style, state-of-the-art learning environment that is easily accessible via the new Bay Gateway link road.

The College offers high quality career enhancing opportunities for individuals wishing to progress their study into Higher Education, or for those in work to achieve professional qualifications. We offer Higher National Certificates (HNC), Higher National Diplomas (HND), and access to top-up honours degrees at LMC or with our partners. We offer an increasing range of professional qualifications to include: Leadership and Management (CMI), Accountancy (AAT) and Personal Development (CIPD).

The College’s individualised, tutor supported, approach enables students to achieve excellent results, which have been recognised by the Quality Assurance Agency for Higher Education as meeting all UK expectations in relation to its university level provision.

I am delighted that you are considering LMC to develop your career and would encourage you to visit us, meet our industry qualified tutors, see for yourself our excellent facilities and experience the College’s commitment to meeting the high level skill needs of this region.

Wes

Wes Johnson, Principal/Chief Executive
Reasons to choose LMC

- You don’t need to travel far to go further!
- £14m spent on improving and redeveloping the campus
- Last year, over 2,173 adults and 445 adult apprentices studied at LMC
- 93% of students think that the teaching at LMC is good
- 9/10 of students went onto work or further study
- We work with 450 employers across the region
- 326 students were supported in accessing loans for advanced learning in 2015/16
Lower Cost... Higher Education

Deciding to study at Higher Education level is an investment in your future. With any investment, you need to make sure you are getting good value for money.

By studying locally at LMC, you will save on tuition fees and accommodation costs, with great value, fantastic facilities and industry connections. You don’t need to travel far to go further...

Depending on the course you choose and your personal circumstances, you may be able to apply for a tuition fee loan and other help with the costs of studying. For the latest information about fees and finance, visit the student finance website www.gov.uk/student-finance.

Professional Qualifications

Our Professional Qualifications are competitively priced with fees dependant on the level and length of the qualification. These courses are so well recognised by local employers that firms often cover course costs in full or part for their employees. Please contact us for the latest fees information for your chosen qualification.

Some courses are eligible for the Advanced Learning Loan, a non means tested loan offered by the Government. You can find more information about the Advanced Learning Loan on www.lmc.ac.uk.

See www.lmc.ac.uk/hefees for the latest information on course costs & eligibility for help
Qualification Levels Explained

**LEVEL 7**
Master’s Degree, Postgraduate Certificate

**LEVEL 6**
Bachelor’s Degree

**LEVEL 5**
HND, Diploma of HE, Foundation Degree

**LEVEL 4**
HNC, Certificate of HE, Level 4 NVQ

**LEVEL 3**
Level 3 BTEC Diploma, Advanced Apprenticeship, Access Diploma, A-Levels
Study To Degree Level

Studying at College doesn’t mean you have to miss out on the university experience. On completion of your HND, you may choose to start work, or you could take a one year top up course to complete your studies to honours degree level. Top up courses are available at The University of Central Lancashire (UCLan), Blackburn College and University of Cumbria, with many LMC students completing their degrees via this route. Some also choose to travel further afield to complete their degrees – the choice is yours! The top up option provides a much more cost effective way to obtain an honours degree as you only pay full university fees for the final top up year. Fees for the HND part of your course are significantly lower than university fees. You can now obtain a full degree right here at LMC with our new BA (Hons) Music Production course validated by UCLan.

For those wishing to progress to university after completion of an Access Diploma, we have a partnership with the University of Cumbria. Through the “Gold Guaranteed Offer” scheme, LMC students who apply before the UCAS deadline will receive a guaranteed conditional offer on selected undergraduate degree programmes.

What is an HNC/HND?

A higher education qualification to enable you to follow a specific career.

HNCs (Higher National Certificates) and HNDs (Higher National Diplomas) are work-related higher education qualifications, which focus on practical learning.

While bachelor degrees tend to focus on gaining knowledge, HNCs and HNDs are designed to provide you with the practical skills to put that theoretical knowledge to effective use in the workplace.

These qualifications are highly valued by employers both in the UK and overseas, and can also count towards membership of professional bodies and other employer organisations.

Our full time HNC courses are taught over one year. Our HND courses will take you two years to complete and are also full time. Both HNCs and HNDs are degree level qualifications; HNCs are Level 4, and HNDs are Level 5.
Expert Tuition & All The Support You Need

At Lancaster & Morecambe College, your education is our priority. We are proud to be the main provider of vocational and professional education in the local area, and our wealth of experience and knowledge is unrivalled.

We are dedicated to ensuring that all our students have the best teaching and support available. In our 2016 student survey, 100% of HE students who answered thought the teaching on their course was good and said they were satisfied with their course.

Recognised by the QAA

In 2014, LMC was reviewed by the Quality Assurance Agency for Higher Education and awarded the QAA Quality Mark. This means that the College’s academic standards, the quality and enhancement of student learning opportunities, and the quality of information about these opportunities all meet UK expectations. The review identified academic and pastoral support at the College as an example of good practice, enhancing the learning experience and achievement for all students.

Teaching by industry experts

Students at LMC will be taught by professional lecturers who are experts in their academic field and have real industry experience. Most of our academic staff are still very much involved in working in their field of expertise, which ensures that our curricula are constantly updated and the opportunity for professional networking is greatly increased.

We also take pride in the fact that, over the years, we have compiled a bank of guest speakers who specialise in every scheme of study we offer at LMC. All of our students, therefore, are guaranteed access to a range of lectures from an extraordinary number of industry professionals.

Supporting learning in HE

If you feel that you may require support during your HE studies, you can apply to Student Finance England for a needs assessment. This is called the DSA (Disabled Student Allowance) and it is a specified package that pays for equipment and support, if that is appropriate. You need to apply for DSA at the same time as you apply for your student loan. It is really important that you apply for the DSA very early as it can take several months to come through and, if it is left too late, there is a danger that your support will be delayed. Please contact the Learning Support department and we can help you with the paperwork. Telephone: 01524 521245 or email: learningsupport@lmc.ac.uk You can also find out more by visiting www.lmc.ac.uk/hesupport

QAA checks how UK universities and colleges maintain the standard of their higher education provision. The QAA diamond logo and QAA are registered trademarks of the Quality Assurance Agency for Higher Education.
Fast Track To Employment With Career Focused Courses

Most people choose to study a university level course to gain the skills, experience and qualifications needed for a successful career. We know that investing in qualifications is investing in your future.

Here at LMC, we place an enormous focus on ensuring that our students are highly employable and equipped with the vital skill-set that they will need to ascend the career ladder in the future. We pride ourselves on our ability to give our students the knowledge and confidence they need, to build the career they strive for.

We give you the edge

Academic success is just the start at LMC. We also encourage our students to develop the key employability skills required by employers. Students leave us with fantastic interpersonal, presentation, communication and research skills, alongside the ability to network with future employers and contacts gained during their time with us.

Relevant work experience

Graduates and professionals face an increasingly competitive job market, so meaningful work experience is fast becoming essential. 36% of graduate intakes are now comprised of previous interns / placement students, proving how valuable work experience is.

At LMC, we offer you the opportunity to develop all these skills, not only in the classroom, but also in the workplace. All of our courses encourage and make time for students to participate in a work experience placement.

We have links with hundreds of employers in the local area, which means we are more than likely to be able to place you in a suitable establishment.

Careers and Employability

Our guidance staff will support you with CV, job applications and cover letters, as well as working in conjunction with the national Careers Services who may help with social media, LinkedIn and other networking. All this is delivered by qualified staff in a friendly, impartial manner as we work to the Matrix Standard, which is a national quality mark for the impartiality and quality of advice and guidance.

36% of graduate intakes are now previous interns or placements
Unique Campus
With First Class Facilities

We have invested over £14 million into our campus over the last three years to provide you with cutting edge facilities...

Our facilities include:

• Hexagon Student & Learning Centre
• Construction & Engineering Centre
• LMC Business & Conference Centre
• LMC Fitness, state-of-the-art gym
• Floodlit 3G sports pitch
• All weather, multi-use games area
• Treetops Nursery - rated ‘Outstanding’ by OFSTED
• New professional hair and beauty salons
• Dedicated HE independent study area
• Coulson’s Restaurant
• The Lounge: student social area where you can eat, shop and relax between lectures

During your time at LMC, you will also train in the real work environments linked to your course. We believe our real work environments offer a unique training opportunity. Our HE courses are vocationally based and gaining real experience in a practical environment will ensure you have the skills you need to enter work or further training directly from LMC.
Business & Management

Business is changing and employers in a range of industries and locations are reporting skills gaps and shortages. The demand for skilled labour is outstripping supply, with serious implications for businesses. Without the right skills, engagement and alignment, businesses will be unable to perform critical tasks efficiently leading to capability issues and weaker productivity, which all combine to compromise the performance of the business. There is, however, a solution in the form of professional training.

Professional qualifications delivered through Lancaster & Morecambe College are ideal for people who wish to develop their careers in management, accounting or human resources and provide a route to becoming members of relevant professional bodies and pursuing chartered status. Evidence shows that both employees and employers stand to benefit from investing in quality training and education. Employees will gain not just a professionally recognised qualification but will also develop key transferable business skills such as problem solving, analysis and communication. Employers can benefit from a more motivated workforce as employees feel more valued, which may lead to a reduction in staff turnover.

The HNC & HND courses helped me further discover my interests, develop a local network of connections; ultimately helping me find my dream job which is a million miles away from what I thought I would be doing.

Catherine Anne Huddleston

Future Careers:

MANAGEMENT
ACCOUNTING
HUMAN RESOURCES
PROFESSIONAL BODIES
Business HNC

Level 4

Overview
The HNC Business course offers a broad range of highly relevant business and management tuition in subject areas that range from events management and marketing to business law and management accounting. The course combines theoretical and practical learning to ensure our students have the ability to turn plans and ideas into successful actions.

Course content
The Business HNC explores marketing principles, management accounting and business law and aims to prepare students for the challenges and realities they will face when they enter the real world of work. The course includes a range of master class presentations where there will be the opportunity to work with local employers. During these sessions, students will gain first-hand experience in starting up businesses, marketing, brainstorming ideas and working in a team. There will also be trips to local and regional organisations where students will get the chance to get a real ‘behind the scenes’ look.

Career routes
This qualification will equip you with the skills needed for a career in business from accounting to marketing. Successful students will have the opportunity to progress to an HND or top up to degree level with one of our partner institutions.

Business Administration

Level 4 Higher Apprenticeship

Overview
The Higher Apprenticeship is for people wanting to learn, develop and practice higher level management skills in their area of work. The Level 4 NVQ Diploma, alongside the Level 4 Diploma in Business & Professional Administration, are required components of the Higher Level 4 Apprenticeship.

Course content
The Higher Apprenticeship is designed to provide the knowledge and understanding relevant to your chosen career path and aspirations within a business and professional administration context. The assignments will allow you to research, analyse and develop critical thinking in areas such as understanding of organisations, effective communication in business, business ethics, the management of resources and also your own personal and professional development needs. As an Apprentice you will continue your studies within the workplace working with an assessor who will use a range of assessment methods from observation, professional discussion, reflection and questioning. It will allow you to demonstrate your competence in administrative management and apply the skills developed during the assignment stage.

Career routes
The qualification gives you opportunities for research, analysis and original thought, allowing you to progress in your career or in Higher Education.

Entry requirements: 64 UCAS points and GCSE maths and English at grade C/4 or higher
Length of course: 1 year
Qualification: BTEC Level 4 Higher National Certificate in Business
Assessment methods: Assessment is via the production of coursework and externally set, time-limited assignments

Entry requirements: 5 GCSE’s including maths and English at grade C/4 or higher or a relevant Level 3 Apprenticeship or relevant work experience
Length of course: 18 months
Qualification: Level 4 Diploma in Business Administration and a Diploma in the Principles of Business and Administration
Assessment methods: Assessment in the workplace using a range of methods, including portfolio building, on the job assessment, presentations and exams
Foundation Certificate in Accounting
Level 2

Overview
The Level 2 qualification is for people who are new to working in finance or are looking to expand and develop their foundation knowledge and skills. This course is suitable for those with limited accounts knowledge and limited experience in a finance role.

Course content
Level 2 covers a range of basic accounting practices and techniques, from costing and double-entry bookkeeping to computerised accounting. Units studied include:
- Working effectively in accounting and finance
- Basic costing
- Computerised accounting
- Processing bookkeeping transactions
- Control accounts, journals and the banking system

Career routes
Completion of the Level 2 Certificate will allow you to progress to the Level 3 Accountancy Diploma or a Level 3 Apprenticeship. This career route is suitable for those wishing to work in a financial role in the private or public sector.

Entry requirements: An ability with figures and eye for detail, with an aspiration to achieve
Length of course: 28 weeks
Qualification: AAT Foundation Certificate in Accounting
Assessment methods: Assessment is via computer based assessments, which include online tests, practical tasks and written reports

Julie Roseanne Pal
Foundation Certificate in Accounting (AAT Level 2)

What are the best things about your course?
The course has given me so much knowledge about accounting and bookkeeping practice in the United Kingdom. It has given me confidence and I feel like I am a better equipped person professionally.

Why did you choose your course?
I was looking for a challenge and to improve myself as a professional person. Accounting is a course that you need to be passionate about and I love analysis and numbers.

Why did you choose Lancaster & Morecambe College?
When I attended one of the open days, the staff were very accommodating and helpful. I am also impressed with the facilities offered to students like the Hex and the Lounge.

What would you say to someone who was thinking about doing the course?
Accounting is challenging and it is fulfilling to earn a certificate or a diploma and is something you can truly be proud of.

What has been your biggest accomplishment whilst studying at LMC?
My biggest accomplishment was finishing my Foundation Certificate in Accounting (AAT Level 2) course with distinction. It wasn’t easy, especially as I have to juggle my time with work, family and my studies. I am very happy with my result.

What do you hope to do when you’ve completed this course?
I have enrolled for the Advanced Diploma in Accounting (AAT Level 3).
AAT Accountancy Diploma
Level 3

Overview
Level 3 is the advanced level of the Accountancy Qualification. It introduces you to more complex accounting tasks, such as maintaining cost accounting records and the preparation of reports and returns. This course is perfect if you have completed Level 2, or you are working at an intermediate level and looking to develop existing accounting skills.

Course content
- Accounts preparation I
- Accounts preparation II
- Cash management
- Cost and revenues
- Indirect tax
- Spreadsheets software
- Professional ethics in accounting and finance

Career routes
Completion of the Level 3 Diploma will allow you to move forward to becoming a fully qualified Accounting Technician in the public or private sector.

Kathryn Mullen
Accounting (AAT Level 2 & 3)

When did you start working at LMC?
I started working at LMC in September 2016

What brought you to LMC?
A desire to teach AAT Accounting

What did you do prior to working here?
I worked in the Finance Department of a Travel Company and ran my own bookkeeping business.

What is your favourite thing about your job?
Passing on what I've learnt in the industry over the last 20 years, to help students to further their own careers.

What is the best thing about the course(s) you teach?
Bringing the work place to life as AAT is renowned for being work relevant and teaching students to be able to apply their classroom knowledge directly to the real world.

What are the best bits about working at College?
The College has been a great place over the last 12 months; as a new member of staff, the support and helpfulness of the other staff has been second to none.

What would you say to someone who was thinking about joining your course?
I’d say if you’ve ever thought about the world of Accountancy, this is the place to start - it’s the best career move I ever made!

Anything else you would like to tell us?
AAT opens up doors to so many different careers and allows you to progress whilst working, gaining experience and earning money.
Human Resources Practice  
CIPD Foundation Certificate  

Level 3  

Entry requirements: Currently in or planning to be in an HR role  
Length of course: 35 weeks  
Qualification: CIPD Foundation Level 3 Certificate in Human Resources Practice  
Assessment methods: Assessment is via the production of coursework and written reports  

Overview  
If you are just starting out in your career or want to move to the next level with a recognised professional qualification, the Certificate in Human Resources Practice (CHRP) will help build your knowledge and skills. The CHRP is ideal for those who:  
• Are new to or interested in a move into HR  
• Are working in HR and wish to develop their knowledge and skills, in order to progress to Level 5 Intermediate or Level 7 Advanced qualifications  

Course content  
This qualification will give you:  
• A sound understanding of the knowledge, skills and behaviour required of a professional HR practitioner, whether their role is generalist in nature or specialist, for example Learning & Development (L&D)  
• An understanding of how HR activities support an organisation’s strategy and assist the achievement of business objectives and how these are shaped by internal and external factors  
• The ability to analyse HR information and present findings to inform decision-making  

Career routes  
This course will give candidates the knowledge and confidence to progress to HR roles within a small to medium or large organisation.  

Human Resources Management  
CIPD Intermediate Certificate  

Level 5  

Entry requirements: Successful completion of the CIPD Level 3 Foundation Certificate in Human Resources Practice  
Length of course: 35 weeks  
Qualification: CIPD Intermediate Level 5 Certificate in Human Resource Management  
Assessment methods: Assessment is via the production of coursework  

Overview  
The Intermediate Certificate in Human Resource (HR) Management will give you a broader perspective of the organisational issues facing HR professionals and enable you to develop effective analytical and problem solving issues. CIPD Intermediate Level certificates also provide the underpinning knowledge towards Associate (Assoc CIPD) professional membership.  

Course content  
Units studied will include:  
• Developing professional practice  
• Business issues and the context of HR  
• Using information in HR  

Career routes  
This qualification will give you the knowledge and professional recognition to progress your career in the HR field.
First Line Management
CMI Award/Certificate
Level 3

Overview
This course is ideal for those looking to move their career forward and get into management. It provides an introduction to all the areas needed to access a role in a supervisory or first line management capacity. The 30 hour programme is delivered in 10 accessible 3 hour sessions and takes place in the evening, allowing you to complete the course without taking time out from your work.

Course content
This course aims to help you develop skills in:
• Maintaining and developing the effectiveness and efficiency of the operations for which you are responsible
• Motivating and developing the people who work in your team or department
• Personal development as a first line manager

Career routes
This course will give candidates the knowledge and confidence to apply for and progress to management roles within any area of work. It is also suitable for those who have recently taken on a supervisory or first line management role and would benefit from initial training.

Entry requirements: Currently in or planning to be in a first line management or supervisory role
Length of course: These accessible modular programmes are run over 15/30 hours in 5/10 accessible 3 hour sessions
Qualification: CMI Level 3 Certificate in First Line Management
Assessment methods: Assessment is via written assignments

Management and Leadership
CMI Award/Certificate
Level 5

Overview
This course is aimed at existing managers who are looking to enhance their management skills, including self development and leadership and also to further their skills in particular areas of a manager’s role. The 30 hour programme is delivered in 10 accessible 3 hour sessions and takes place in the evening, allowing you to complete the course without taking time out from your work. The course will also help you become a better manager with expert guidance through contemporary management issues from an experienced trainer, using the latest course materials.
This is a highly recognised qualification accredited by the UK’s leading management body: The Chartered Management Institute. The course is suitable for practising middle managers, with at least 1 year’s experience to support the development of their management and leadership performance, who wish to develop their core management capabilities.

Course content
Students will cover a wide range of topics and subjects, which will help them improve their management skills including how to identify leadership skills, understanding the ethical and cultural issues within the organisation, understanding leadership styles and securing achievement of team involvement and objectives through leadership.

Entry requirements: Currently in a management position
Length of course: These accessible modular programmes are run over 15/30 hours in 5/10 accessible 3 hour sessions
Qualification: CMI Level 5 Certificate in Management and Leadership
Assessment methods: Assessment is via written assignments
Lancaster & Morecambe College Conference Centre

From a half day company meeting to full day conferences, our Business & Conference Centre can meet all your needs.

All our conferencing rooms come fully equipped with Wi-Fi and presentation facilities, together with a large networking and reception area, which can be adapted to your requirements.

We offer IT support as standard, so you know your day will run without a hitch!

To ensure your guests and delegates are well looked after, you can choose refreshments from a varied menu.

For further information call 01524 521483
business@lmc.ac.uk
www.lmc.ac.uk/bcc

ACS Gas Courses at LMC?

Gas Safe, the Gas Registration Body, require that all gas operatives prove their competence in all areas of gas intended to be worked on by undertaking accredited practical and theory assessments.

Here at LMC, we offer:

- **Re-assessment ACS Core +3 Gas Assessment - £550, plus £80 certification fee**

- **Initial ACS Core +3 Gas Assessment and training package - £1199, plus £80 Certification fee**

- **Cookers Assessment Elements (CKR1) - £85 plus £35 certification fee**

- **Fires Assessment Elements (HTR1) - £85 plus £35 certification fee**

- **Combustion Analysers Assessment Elements (CPA1) - £85 plus £35 certification fee**

- **Gas Meters Assessment Elements (MET1) - £85 plus £35 certification fee**

- **Boilers/Water Heaters Assessment Elements (CENWAT) - £85 plus £35 certification fee**

- **LPG Changeover – CONGLP1 - £250 plus £80 certification fee**

- **G3 Unvented Hot Water Regulations - £175 (re-assessment - £125)**

- **WRAS Water Regulations - £175**

Additional training is available at a cost of £125 per day, however is not a pre-requisite of assessment. Training manuals are also available at a cost of £40.

For more information or to book call 01524 521323 or www.lmc.ac.uk
Everyone remembers their favourite teacher, whether it’s because they gave them the confidence to do something they never thought they could do, helped them progress academically or provided them with support when they needed it.

Teachers have the ability to inspire their students on a daily basis. They give their students one of the most precious gifts available: an education.

Here at LMC, we offer a wide range of teaching and assessment qualifications, including the Certificate in Education (Preparatory, Introductory and Intermediate options), Post Graduate Certificate in Education (PGCE), the Level 4 Internal Quality Assurance of Assessment Processes and Practice and the Level 3 Assessing Competence in the Work Environment.

Our courses will prepare you for a high-flying career in teaching or assessing and provide you with the essential skill-set needed to cope with the challenges that you will face on a daily basis.

LMC offers you the unique opportunity to train for teaching at further education level and we are the only provider in the local area to offer this specific course. Our PGCE and Cert Ed courses are validated by the University of Central Lancashire, allowing you to train as a teacher on a well-recognised course delivered by an excellent university right on your doorstep.

A career in teaching is a very rewarding one: you will have the rare ability to shape the future. What other profession do you know about that gives you the opportunity to do that?

The course has had a profound effect on my development as a teacher, and I have been able to apply everything I have learned in my teaching practice.

LMC Teacher Ed Student
**Assessing Vocational Achievement Certificate**

**Level 3**

**Overview**

This qualification has been constructed for practitioners who wish to assess competence and achievement in a work place setting. Students on this course will gain a crucial understanding of the techniques that are required to carry out work place assessments against the national vocational standards. On completion of this course, students will understand entirely the role and responsibility that an assessor has, and they will be equipped with the ability to identify and use different methods of assessment.

**Course content**

Students will learn about performance whilst gaining essential knowledge and understanding of assessment/training practices. Emphasis will be placed on ensuring that our students develop a solid understanding of the principles and practices of assessment through tutor guidance. The course is designed to help our students identify evidence to prove that they have both the theoretical and practical skills needed to carry out assessment practices and procedures, and all our students will be directed as to how to present this evidence in a portfolio, which will be assessed.

**Entry requirements:** Recognised occupational competency plus GCSE maths and English at grade C/4 or higher

**Length of course:** Dependent on individual

**Qualification:** City & Guilds Level 3 Certificate in Assessing Vocational Achievement

**Assessment methods:** Assessment is via course work and portfolio presentation

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**Internal Quality Assurance of Assessment Processes and Practice**

**Level 4**

**Overview**

This practical-based qualification is suitable for those who currently work as part of a team, within a centre or organisation, which already conducts internal quality assurance under the guidance of a lead internal quality assessor, or for those looking to pursue a career in internal verification. The course focuses on providing students with a large breadth of specialist knowledge and an understanding of internal quality assurance, via monitoring and advising on the practice of assessing and training.

**Course content**

On this course, students will develop an understanding of internal quality assurance processes whilst getting to know the national benchmark of exceptional assessment practice. Students will be assessed on their ability to successfully assess the quality of assessment within a centre or organisation, through a portfolio of primary evidence. Students will leave this course with the skills, knowledge and experience that they need to perform the key activities of internal quality assurance assessment.

**Entry requirements:** Recognised occupational competency plus GCSE maths and English at grade C/4 or higher

**Length of course:** Dependent on individual

**Qualification:** City & Guilds Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice

**Assessment methods:** Assessment is via a range of methods, including course work and portfolio presentation
Leading the Internal Assurance of Assessment and Practice Certificate
Level 4

Entry requirements: Recognised occupational competency plus GCSE maths and English at grade C/4 or higher
Length of course: Dependent on individual
Qualification: City & Guilds Level 4 Certificate in Leading the Internal Assurance of Assessment and Practice
Assessment methods: Assessment is via a range of methods, including course work and portfolio presentation

Overview

This practical-based qualification is suitable for those who currently work and lead a team, within a centre or organisation, which already conducts internal quality assurance under the guidance of a lead internal quality assessor, or for those looking to pursue a career in internal verification.
The course focuses on providing students with a large breadth of specialist knowledge and an understanding of internal quality assurance, via monitoring and advising on the practice of assessing and training.

Course content

On this course, students will develop an understanding of the quality assurance processes whilst getting to know the national benchmark of exceptional assessment practice.
Students will be assessed on their ability to successfully assess the quality of assessment within a centre or organisation, through a portfolio of primary evidence.
Students will leave this course with the skills, knowledge and experience that they need to perform the key activities of leading internal quality assurance assessment.

Sarah Worrall
PGCE/Cert Ed 2012-2014

I am so pleased that I made the decision to study a PGCE/Certificate in Education at LMC, as it has led me to the beginning of a new career. Being able to study a university course at my local college has made this possible. Although I have spent the last 30 years in Retail Management, my ambition has always been to teach. Returning to studying after this amount of time was my biggest fear. How would I cope with the academic work? I found, however, that the teaching has been the biggest and most rewarding learning curve for me.

I have loved writing essays, researching and class work on a Monday evening, although it has been challenging. As a wife and mum of 3 children with a job in an unrelated industry, the pressures from day to day life would have made giving up the easy option. Fortunately, my sheer determination and ambition to see it through to graduation, with support from my tutor prevented this; Graduation day was a very proud day for me and my family.

I am now a full time lecturer in Foundation Learning at LMC and have completed a top-up BA in Education and Professional Studies with UCLan and gained a 2:1 grade: proof that it really is never too late to learn and embark on a new career.
Teacher Education Programmes
Levels 4-7

Overview

Our teaching courses are aimed at those wanting to teach at Further Education Level in the Post Compulsory sector. We offer the Certificate in Education (Education & Training) [Cert Ed] and Post Graduate Certificate in Education (Education & Training) [PGCE]. Both qualifications are validated by the University of Central Lancashire (UCLan) and are both two-year part time courses. They are taught together in one course because they are very similar in content. The PGCE requires higher level assignment work in the second year, and is only available to applicants with an honours degree. You can opt to complete the whole qualification or just a section of it as detailed below:

Certificate in Education and Training, Preparatory Level 4 20 HE credits

The first module of the programme makes up this stand-alone qualification and is taught in the first 12 weeks of the course. This replaces the PTLLS qualification.

Certificate in Education and Training, Introductory Level 4 40 HE credits

The first two modules of the programme make up this stand-alone qualification and are taught over 20 weeks.

Certificate in Teaching, Learning and Assessment, Intermediate Level 5 60 HE credits

The first year of the programme (taught over 30 weeks) makes up this stand-alone qualification.

PGCE (Education & Training) Cert Ed (Education & Training) [Equivalent to the Diploma in Education and Training] Level 5-7 120 HE credits

The full PGCE and Cert Ed take 2 years to achieve when studied part time. All applicants, except for those applying for Preparation for Education and Training only, need to have access to paid teaching work or a voluntary teaching placement within the post-compulsory Education and Training sector.

What do I need to join the course?

All Preparation for Education and Training applicants must have the following:

- Level 2 qualification in Literacy (i.e. GCSE grade C/4, Functional Skills Level 2)
- Level 3 (QCF) qualification in their own subject specialism
- The ability to communicate fluently, accurately and effectively in professional spoken and written English (IELTS 7.5 or equivalent)

In addition to the above, Cert Ed, Introductory and Intermediate Certificate in Education and Training applicants must also have the following:

- Five GCSEs at grade C or above, or equivalent
- A teaching or training contract or the opportunity to undertake regular voluntary teaching for 150 hours teaching over the course of the two year programme, 75 hours for the Intermediate award or 30 hours for the Introductory award

In addition to the above, PGCE applicants must also have the following:

- An honours degree
Studying on one of LMC’s creative HE courses can lead students to a wide range of careers in the creative industries, including fashion, interior design, sculpture, product design, 3D design, illustration, advertising, video and web design.

If you have a creative flair, then you are bound to find that one of our HE courses is right for you. From Music to Media Production, we’ve got it all!

Our creative courses are designed to be challenging, with a strong mixture of theoretical and practical learning. Our tutors are dedicated to ensuring that all of our students fulfil their potential whilst they are studying with us.

On all our creative HE courses, students have the opportunity to experiment with an enormous range of different artistic styles and methods of production. On our Art and Design courses, this ranges from focusing on life drawing to exploring the advantages of using digital imagery.

On our Creative Media Production HND, students will have the opportunity to research design briefs within digital and interactive media environments, whilst Music HND and BA (Hons) students will be able to specialise in anything from band rehearsals to world music.

Not only is LMC a vibrant and energetic place to study, we also boast some of the best equipment in the industry.

Students that have completed our creative HE courses will leave us with an impressive portfolio, which they can take to show prospective employers. They will also be fully equipped to continue onto university and top up their qualification to degree level.

Future Careers:
- MUSIC/MEDIA PRODUCER
- GAMES DESIGNER
- PERFORMER
- PROMOTER
Art and Design Foundation Diploma
Level 3/4

Overview
The course aims to provide students with experience in a variety of art and design disciplines. It is an ideal opportunity to explore and experiment within a broad spectrum of art and design specialisms before going on to make a university application. This course will give you a strong and diverse portfolio that demonstrates a wide range of skills and research ability. The emphasis of the course is on experimentation and challenging preconceptions.

Course content
During the first term, students are introduced to a range of different practical areas whilst also developing core areas such as drawing and research skills. In the second term, students are asked to choose a specialist area for the remainder of the course. Historical, critical and contemporary theory is integrated into the studio programme.

Career routes
This course can lead on to university level study. Previous students have progressed to study Degrees, Foundation Degrees and HNDs at colleges and universities across the country.

Entry requirements: Either A-Level Art and/or Design at grade C/4 or higher, or Level 3 Art and Design Extended Diploma and a minimum of 5 GCSEs at grade C/4 or higher including maths and English
Length of course: 1 year
Qualification: UAL Awarding Body Diploma in Art and Design Foundation Studies
Assessment methods: Assessment is via projects, course work and assignments

Art and Design HNC
Level 4

Overview
The HNC is a higher level course for those wishing to extend and develop their professional practice in the arts and crafts.

Course content
The course gives you the opportunity to extend and develop your practical skill set including: Painting and Drawing, Sculpture, Photography and Digital Media. You will develop your own themes and ideas in a studio environment to build a portfolio of work. The course gives you access to a range of specialist facilities including, print rooms, Mac suites and darkrooms.

You will be given a range of assignments to allow you to cover the core and optional units, which include: Visual Communication in Art and Design, Ideas Generation and Development in Art and Design, Contextual and Cultural Referencing in Art and Design, Drawing Techniques and Processes in Art and Design, Communication with Images in Art and Design.

You will be encouraged to exhibit your work throughout the course. The programme is complemented by gallery and studio visits. Students from the department have had residential trips to London, Berlin and Venice.

Career routes
Following completion of the HNC, you may progress to the HND in Art and Design and then onto a BA (Hons) degree at university.

Entry requirements: Extended Diploma in Art and Design or related subject, 64 UCAS points and grade C/4 or higher in GCSE maths and English, and a good portfolio of art/design work
Length of course: 1 Year
Qualification: Level 4 HNC in Art and Design
Assessment methods: Assessment is via projects, course work and assignments
Art and Design
HND
Level 5

Entry requirements: Extended Diploma in Art and Design or related subject, 64 UCAS points and grade C/4 or higher in GCSE maths and English, and a good portfolio of art/design work

Length of course: 2 Years

Qualification: Level 5 HND in Art and Design

Assessment methods: Assessment is via projects, course work and assignments

Overview

The HND develops and extends the work produced on the HNC. The second year of study is intended to develop your professional practice to a level where you can move to university to complete a full BA (Hons) or begin working as a practicing artist/designer or move into associated careers.

Course content

The second year of the HND is intended to define your personal creative direction whilst developing your knowledge and understanding of underpinning context and theory. You will be expected to organise exhibition and promotion of your work as part of the programme.

You will complete a number of core and optional units which may include: Professional Practice in Art and Design, Project Design, Implementation and Evaluation, Development of a Fine Art Identity, Fine Art Printmaking, Fine Art Painting, Exhibition of Art Work. You will complete these by completing an individually tailored programme.

Alongside your studio work, you will be expected to visit appropriate studios, exhibitions and complete personal contextual research.

Career routes

Following completion of the HND, you may progress onto a BA (Hons) degree at university.
Katie Pickles  
HNC Music  

What were the best things about your course?  
The tutors were excellent. The atmosphere was very relaxed and the College felt like a second home by the end of the year - it made me WANT to be in College learning. The worst thing was not realising my full potential whilst studying and so not utilising the facilities as much as I should have done.

What did you do after College?  
After College I accepted an unconditional offer at BIMM London (then Tech Music School) to enrol onto their BA Songwriting degree with a plan to make the most of the location of the University, the facilities they had to offer and the new pool of contacts from which I could begin to build a new network.

How did you get into your career?  
‘I believe I’m still ‘getting into’ my career. I’m forever evolving as a professional which makes my job really exciting. I have got to where I am by immersing myself in the London music scene and using my networks in the best way possible to get to where I want to be - I wanted a certain type of career that didn’t really exist so I made it happen myself! I am now earning as a freelance songwriter, events organiser and charity campaigner and research developer. I still work a day job to supplement this but, eventually, I hope that I can earn a full time wage from my work within the music industry and charity sector.’

Music  
HNC  
Level 4

Overview  
Want to make it in the music industry? We know just how hard that can be; that’s why we’ve decided to run the Higher National Certificate in Music. It’s ideal for those who are keen to further develop their knowledge, understanding, skills and techniques as a musician or music producer, in order to find successful employment in the industry. The course fuses performance and production skills with creativity by using advances in computer music and digital recording technology to produce compositions for commercial release. Students will work with state-of-the-art technology and equipment, including a professional recording studio, rehearsal pods and a Mac editing suite. The HNC is an ideal stepping stone to HE study following A-Levels/Level 3 Music or as a stand-alone qualification to update your industry related skill set.

Course content  
The course comprises of two compulsory core units: Creative Arts Research Skills and Music in Context. Students will then be able to specialise in areas that interest them most including band rehearsal, performance, sound recording and engineering venues, song-writing techniques and community music.

Career routes  
Successful students may progress onto Level 5 study or careers such as Live Events and Promotion, Music Performance and Cultural Venue Operations.
Music HND
Level 5

Overview
The HND music programme is a 2 year course, the first year of which is the HNC. Following successful completion of the HNC, the HND allows for a more bespoke programme of study with much more emphasis on your ability to take the initiative to work on projects devised in conjunction with your industry specialist tutors. You will utilise the facilities and time available to you to work on professional quality projects to enable you to leave with not only an industry recognised qualification but also a professional standard portfolio of work. Successful students have gone on to top up their HND to a full degree at a number of institutions and work in the music industry as performers, song-writers, music producers and teachers. We will enable you to reach your career goals and support you in a number of progression routes.

Course content
The course comprises of two compulsory core units: Critical Music Listening and Preparation plus Process and Production in the Creative Arts.
Students will then be able to specialise in areas that interest them the most including a research project, performance, studio production and computer music composition.

Career routes
Successful students may progress onto Level 6 study or careers such as Live Events and Promotion, Music Performance and Cultural Venue Operations.

Music Production BA (Hons)
Level 6

Overview
The BA Music Production Year 3 top-up course is a one year qualification run in partnership with UCLan. Through studying this course, you will develop the practical skills and knowledge required to work in the dynamic area of music production and technology. We will give you opportunities to develop the skills and attributes needed in order to devise original creative works with a broad critical, analytical and contextual understanding of music production techniques. We will provide you with the means to identify a clear career focus and to become a self-sustaining professional.

Course content
The course comprises four modules: Composition and Innovation; Advanced Recording and Production; Career Focus – Professional Preparation; Major Project - Music and Multimedia.
The modules are designed to enable you to develop your specialism and prepare you for a career in an ever-changing and dynamic industry.

Career routes
Music Producer, Live Sound Engineer, Recording Engineer, Mix Engineer, Composer for Film/TV/Game, Musician, Songwriter, Music Teacher.
Creative Media Production
HNC
Level 4

Overview
On this degree level course you will develop your practical and project management skills through a series of creative media products in preparation for a career in the industry with this 1 year programme.

Course content
You will use professional equipment and software to produce a portfolio which includes a range of media projects covering short films, promotional videos, script writing, computer game design and 3D environments. You will complete a variety of projects through which you will understand the discipline of working to design briefs within digital and creative media environments. You will explore industry professional techniques for various media channels producing outcomes for film and TV as well as computer game outcomes across a varied but specialist programme of study.

Career routes
This qualification will equip you with the skills needed for a career in the media and games industry. Successful students may have the opportunity to access a one year top up to degree level with a Higher Education institution.

Entry requirements: 64 UCAS points and grade C/4 or higher in GCSE maths and English
Length of course: 1 year
Qualification: Edexcel Level 4 HNC in Creative Media Production
Assessment methods: Continual assessment is via practical assignments and development projects

Creative Media Production
HND
Level 5

Overview
On this degree level course, you will further develop your practical and project management skills through a number of creative media projects. In preparation for a career in the industry, this 2 year programme will allow you to create a more substantial and personally tailored design portfolio.

Course content
On this course, you will further explore industry professional techniques for your own chosen pathway within media producing outcomes along the range of: journalism, radio, film, and television as well as computer game outcomes. The course emphasises a professional approach to practical media production with a greater depth and complexity of knowledge and skills development, especially during the final major project which is created and constructed of your own units with your own outcome in mind. Here you can truly tailor your individual learning journey to the ever growing and demanding world of creative media.

Career routes
This qualification will equip you with the skills needed for a career in the media and games industry. Successful students may have the opportunity to access a one year top up to degree level with a Higher Education institution.

Entry requirements: 64 UCAS points and grade C/4 or higher in GCSE maths and English
Length of course: 2 years
Qualification: Edexcel Level 5 HND in Creative Media Production
Assessment methods: Continual assessment is via practical assignments and development projects
There aren’t many careers out there where you can make life-changing differences to people every day, but a career in health and social work is one of the few where you can. The Government is changing the priorities on the health agenda on a daily basis. A larger focus is being placed on individual patient needs, healthy lifestyle and illness prevention. As such, there is an ever-increasing demand for trained health professionals who have the ability to turn these plans into actions.

After completing an HE qualification in Health and Social Care at LMC, you will be fully equipped to meet the needs of a wide range of people with a diverse range of health and social care needs. We pride ourselves on the fact that our HE courses are challenging and exciting, and that they encourage students to look at contemporary health and social issues. Students will develop academic skills, whilst being given the skill-set to develop an advanced knowledge and understanding of the principles of health and social care. Great importance is placed on giving students an understanding of how to apply theoretical knowledge to practical situations, so that when they are in the workplace, they can tackle every situation.

Upon completion of any of our Health and Social Care courses, students are accelerated into a wide range of health and social care professions, ranging from employment in a hospital or residential care home, to continuing HE study at undergraduate level. Our HE courses in Health and Social Care are not for the faint-hearted. Students will study an intense syllabus which combines principles of Psychology, Ethics, Health & Social Care Practice and Working Partnership in Health & Social Care. Due to the fact that students have to follow such an intense programme of study, and that in many cases students will be on placement for up to 2 days per week, we ask that during your time of study with us, you make your HE qualification your sole focus.

Future Careers:

- SOCIAL WORKER
- CARE HOME MANAGER
- HEALTH SERVICE MANAGER
- THERAPIST
Cheryl O’Neill
Health & Social Care Level 4 HNC

After completing the Access to Higher Education Level 3 course the previous year, my plan at that stage was to go to university to do a Nursing degree. However, after failing to achieve in maths, I was unable to do this. After a lot of consideration I decided to stay on at Lancaster & Morecambe College and I saw this extra year as an opportunity to gain more experience within the Theatre department at RLI whilst gaining more academic skills.

The course has given me an insight into the healthcare sector and areas which I have an interest in, in order for me to work to the best of my ability whilst having a better understanding of safeguarding, legislation, principles of health care and being able to improve my communication skills.

To anyone considering this course, I would say - go for it! The tutors are very supportive and they are always there if you need their help. Being a mature student and being out of education for a long time, I was very nervous when I first started; however, you soon realise that there is no need to worry and everybody is at College for their own reasons and have their own stories to tell. You will find that all students and staff will help you achieve your final goal.

At times I have thought, “Is this worth it?” but now I can see my end goal, I am so pleased I took the decision to begin my journey to a better career at Lancaster & Morecambe College. I am due to start an Operating Department Practitioner degree at UClan in September.

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Health and Social Care HND
Level 5

**Overview**

The course will emphasise the development of practical skills and the associated knowledge and understanding related to the health and social care sector. The purpose of the course is to provide learners with the knowledge and skills for university and successful employment, as well as developing personal qualities and attitudes essential for working life.

The HNC Diploma (Level 4) is completed in the first year of study before going on to meet the requirements of the HND Diploma in the second year, which provides greater breadth and specialisation enabling students to make an immediate contribution to employment at supervisory or management level.

The programme is also supported by vocational practice, where knowledge and skills can be applied.

**Course content**

In the first year of study, students will primarily learn the principles of health and social care practice which will be accompanied by detailed tutoring on communication, health and safety and personal and professional development in health and social care organisations.

In the second year, students will study research and carry out a project as well as covering units including facilitating change, social policy and empowering service users.

**Career routes**

A key progression path is to progress to the second or third year of a degree or honours degree programme depending on the match of the HND Diploma units to the degree programme in question. An alternative to further study is to progress into employment in the health and social care sector.

**Entry requirements:** 80 UCAS points, GCSE maths and English at grade C/4 or higher, a suitable academic reference or employer reference, or a successful interview and assessment of literacy and numeracy skills

**Length of course:** 2 years

**Qualification:** Level 5 HND in Health and Social Care

**Assessment methods:** Assessment is via the production of coursework
Child education is probably one of the most challenging yet rewarding professions to go into. It’s one of the few professions where you really have a chance to shape a child’s future and make a difference.

Whilst studying with us, you will learn how to analyse, implement and evaluate different observational techniques in order to gain a better understanding of children’s development.

Across all of our HE Childcare courses, a large emphasis is placed on working with parents, as well as with children. Our professional courses will allow you to develop your practice and demonstrate that you are working to national guidelines and regulations.

All of our courses are heavily influenced by current practice and require a large amount of input from work experience and placements. Each course will allow you to critically assess your current working practices and move them forward so that you are providing the best support and development opportunities possible for the children with whom you are working.

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Future Careers:

- NURSERY MANAGER
- PARENT LIAISON OFFICER
- FAMILY PRACTITIONER
- EARLY YEARS EDUCATOR

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*It is two days a week, which means I have plenty of time to work, etc. The course has opened many doors and opportunities for me.*

LMC HE Student
Francesca Ayres
Level 1 Course Manager: Certificate in Children, Young People, Health and Care
Level 1&2 Course Manager: Family Care Skills

What brought you to LMC?
I started working at LMC in September 2012. I studied as a student at LMC and was offered some part time teaching hours after achieving my Foundation Degree. Alongside my teaching hours, I completed my PGCE and developed myself in other areas such as Child Nutrition and Sports Coaching with children. I then gained my Level 1 Course Management Childcare position in 2015 and added to it further in 2016 when I became the Family Care Skills Course Manager also. Alongside working at LMC, I have taught women’s and girls’ netball and still continue to play myself.

What are the best bits about working at College?
I have always wanted to teach, it has been a dream of mine for as long as I can remember. I enjoy working with my groups as it is challenging but also extremely rewarding as I am able to watch them, over either one or two years, become individuals who are more employable and independent.

One of the best bits about being employed at LMC is working alongside my team, who are all hard working and supportive. We work together to provide students with innovative, challenging and stretching lessons that will benefit them in their future careers.
Advanced Practice in Early Years Education HNC Diploma
Level 4

Entry requirements: 64 UCAS points plus a suitable academic, employer or previous work placement reference and GCSE maths and English at grade C/4 or higher plus a suitable assessment of literacy and numeracy skills.

Length of course: 1 year

Qualification: Level 4 Higher National Certificate Diploma in Advanced Practice in Early Years Education

Assessment methods: Assessment is via the production of coursework

Overview:
During the programme of study you will develop underpinning knowledge, understanding and skills for success in employment in the early years education sector at a supervisory or lower management level. You will also develop skills and techniques, personal qualities and attitudes essential for successful performance in working life enabling you to make an immediate contribution to employment. You must achieve 600 hours of work placement to achieve this qualification in three different settings working with children in different age ranges.

Course content:
Students will study units including professional development through reflective practice; communication, values and leadership; theories of development and progress; early years curriculum, safeguarding, safe environments as well as issues affecting children’s behaviour. Students will also need to produce a ‘practical and reflective evidence portfolio’ in which you gather, monitor and evaluate learning in placements.

Career routes:
Successful students will be able to remain at College to progress onto the Level 5 HND Diploma, or progress to the first year of a degree programme depending on the match of the HND Diploma units to the degree programme in question. An alternative to further study is to progress into employment in the early years sector, as learners completing this qualification can count in the staff: child ratios at Level 3 in an early years setting (providing you also have GCSE maths and English at GCSE grade C/4 or above).

Advanced Practice in Early Years Education HND Diploma
Level 5

Entry requirements: 64 UCAS points plus a suitable academic, employer or previous work placement reference and GCSE maths and English at grade C/4 or higher plus a suitable assessment of literacy and numeracy skills. You will also need to be able to complete 800 hours in assessed practice in three settings with different age ranges.

Length of course: 2 years

Qualification: Level 5 Higher National Diploma in Advanced Practice in Early Years Education

Assessment methods: Assessment is via the production of coursework

Overview:
You will develop underpinning knowledge, understanding and skills for success in employment in the early years education sector at a lower management level. You will also develop skills and techniques, personal qualities and attitudes essential for successful performance in working life enabling you to make an immediate contribution to employment and/or move up to a management position. You must achieve 800 hours of work placement to achieve this qualification in three different settings working with children in different age ranges.

Course content:
Students will study units including professional development through reflective practice; research skills for early years practice; effective leadership in advanced early years practice; diversity, difference and inclusion; managing the early years curriculum and working with families. Students will also need to produce a ‘practical and reflective evidence portfolio’ in which you gather, monitor and evaluate learning in placements, and develop your professional skills.

Career routes:
A key progression path is to progress to a related degree in early years education, and work towards getting qualified teacher status if appropriate. An alternative to further study is to progress into employment in the early years education sector. Learners completing this qualification can count in the staff: child ratios at Level 3 in an early years setting (providing you also have GCSE maths and English at GCSE grade C/4 or above).
Animal Studies

Does wildlife conservation or zoo management appeal to you? Are you passionate about animals and their welfare? Have you considered a career in animal management?

The qualifications you achieve will equip you to work with animals worldwide. On our courses, you’ll learn about the scientific, practical and administrative skills associated with the care of a wide range of animal species including exotics.

Whilst studying at LMC, you will have access to our purpose built animal management facilities and laboratories and these will allow you to undertake practical work and observation tasks on-site. You will also be given the opportunity to go on placement to ensure the theoretical knowledge you gain through the course is underpinned with valuable work experience. Work experience opportunities range from local placements at zoos, animal welfare centres and veterinary practices to placements further afield including opportunities overseas.

Successful completion of our 1 year programme will not only give you all the skills you need to access employment in the industry, it also allows you to go on to top up to an HND. The courses can lead to a variety of employment routes in animal care, welfare and housing facilities such as zoos, animal welfare charities, farms, veterinary hospitals or animal health and nutrition research centres.

Good progression routes for top up degree. Tutors are brilliant when I need help. I feel ready to enter the workplace once my studies have finished.

LMC HE Student

Future Careers:

RSPCA INSPECTOR
ZOO KEEPER
KENNEL MANAGER
PET STORE MANAGER
Heleena Brown
Animal Welfare and Behaviour HND

I have just completed Level 3 Animal Management, and I enjoyed learning more about animals and how to care for them, meeting people with the same interest in animals and learning how I can progress with the qualifications I’ve gained. Getting towards the end of Level 3, I knew I had to decide what I wanted to do next and was given multiple options. I learnt I couldn’t go through with my original plan to study Animal Psychology as moving away wasn’t an option. Tutors told me about Levels 4 and 5 and showed me examples of assignments and the kind of things I’d be doing. This helped me decide as I can do a lot more in the Animal Industry after finishing the course.

Having already studied at LMC I know the tutors and the campus and feel this will help as I don’t have to get used to new people or a new campus.

Once I have completed my studies I would like to either specialise in Animal Behaviour or teach Animal Studies.
LMC Sport offers two Higher Education sports courses, which have been specifically designed to enable students to develop the specialist knowledge which is sought after so eagerly in the sports industry.

Set against the backdrop of LMC’s state-of-the-art fitness suite, our sports courses are nothing short of outstanding.

Our students have full access to the £2 million sports complex whilst studying, allowing them to enhance their training and development and to get a glimpse into the realities of the running of a commercial sports centre.

Along with our phenomenal facilities (which include a top-of-the-range floodlit 3G pitch), our students have access to professional training from our highly skilled coaches, who work to help students reach their full sporting potential.

Students progress to a wide range of career paths and study routes after completing sports courses at LMC, and we are continually astounded by the success of our alumni.

We pride ourselves on our vibrant atmosphere, our highly-skilled lecturers, our support network and our sporting success.

### Employability Skills Development

Sports students have the opportunity to gain a wide range of employability skills throughout their course at LMC to support their career progression.

Sports students will engage with the local community to complete a work placement. This will provide them with experience of work which is essential for their career development.

Students can gain valuable experience and skills on a range of European visits to France, Lanzarote, Slovakia, Bulgaria, Holland and Poland.

Sports students have the opportunity to complete the FA Level 1 in Football Coaching qualification. The course is delivered in partnership with the Lancashire Football Association using LMC’s excellent sports facilities.
Overview

The HND Level 5 in Sport and Exercise Science is the most advanced course in sport science that we offer at LMC. This course provides the learners with knowledge of the various strands of sports science and is aimed at those looking to develop their career across a broad range of disciplines in the sport, fitness and exercise sector. The course provides theoretical development of knowledge and the opportunities to apply practical skills in the work place.

Course content

The Level 5 HND course builds on prior learning with a strong focus on the sciences including Anatomy, Psychology, Biomechanics, Fitness Testing and Training. You will be expected to work closely with lecturers and independently learn to support your progress with the course. During the programme, you will develop your research skills towards the final year project, which will specialise in an area of your choice. Work experience forms an integral part of this qualification, which gives you the chance to gain employability skills across the sector.

Career routes

This qualification prepares you for higher level specialist careers in the sports and leisure industry supporting elite level athletes or as part of a more specialist knowledge within a coaching or sports development role. Successful students can then progress to a one year top up degree to gain a full degree in Sport and Exercise Science.
Sports Coaching
HND
Level 5

Overview
The HND Level 5 in Sports Coaching is the most advanced course in coaching and sports that we offer at LMC. This course expands students’ knowledge on the subject as a whole and across various disciplines. With a focus on coaching and sports development, this course is aimed at those who want to gain a higher qualification and take their careers to the next level.

Course content
The Level 5 HND course builds on prior learning with a strong focus on coaching and the development of sport in the wider context of the leisure industry. Work experience forms an integral part of this qualification, which gives you the chance to fully explore what it means to work in the sports industry and find the role most suited to yourself.

Career routes
This qualification prepares students for higher level careers in the sports and leisure industry, including working for a football club. Completing this course is the equivalent of completing the first two years of a degree and successful students will have the opportunity to access a one year top up to degree level with one of our partner institutions.

Entry requirements: 64 UCAS points or equivalent qualification, GCSE maths and English at grade C/4 or higher
Length of course: 2 years
Qualification: Level 5 HND in Sports Coaching
Assessment methods: Continual assessment via a range of methods including course work, assignments and practical observations

Liam Williams
Sports Coaching HND
Liam came to LMC to study Level 3 Extended Diploma in Sport. He then progressed to Swansea University for a year on a Sports Management course. He then decided to continue his studies closer to home, and returned to LMC to study the Sports Coaching HND course.
On successful completion of the course, Liam went to America for three months to coach football. On his return, he then progressed to the University of Central Lancashire to complete his top-up degree in Sports Coaching.
Whilst studying at UCLan, Liam volunteered at Lancaster & Morecambe College to coach Pan-Ability football teams and assist in lessons. He then progressed to a role in the Learning Support team, which he has continued to do since completing University.
Liam is now studying for his PGCE alongside working in the Learning Support team.
“I have had the privilege as the activator this year to offer and run weekly sessions with students in College, who previously had not had the opportunity to take part in sports. I have run weekly sessions since September with around 15-20 students across College each week, providing them with the chance to develop their footballing ability to progress into the AoC North West Pan-Ability team. These sessions have given students confidence and self-esteem not only in the sessions but outside the sports halls allowing them to develop an ethos of community among students.”
Public Services

A professional career in the public services will always be rewarding. The entire public sector works to tackle social problems, in this country and abroad. As well as tackling crime on the streets in the UK, public services workers are responsible for managing global climate change, supplying food, energy and clean water to the growing populations in developing countries and working towards ending the HIV epidemic.

Indeed, the public sector offers such a wide range of career options that it’s almost certain that there is a job somewhere in it that’s perfect for you.

Our HE course is built up of an extremely diverse range of modules to ensure that all of our students have the best understanding of what it means to work in public services, and that they have the ability to do so.

We ensure that all our students can apply the theoretical knowledge that they have learnt to practical situations, to increase their employability. For example, one of the ways we test student’s ability to use their planning, operational management, leadership and team working skills is by setting them the task of planning, preparing and conducting an “activity day” for 60 primary school children.

This method of learning and development gives our students a strong foundation on which they can develop their skills and pursue their chosen career.

LMC’s Public Services graduates leave College with a skill-set which will allow them to propel into any public service career.

RAF Platinum Partners

LMC has been selected by the RAF as one of only 50 Platinum Partners in the North West. LMC was recognised because of the number of students that progress from its Public Services courses to join the RAF.

Employability Skills Development

Public Services students have the opportunity to gain a wide range of employability skills throughout their course at LMC to support their career progression.

Public Services students will engage with the local community to complete a work placement. This will provide them with experience of work which is essential for their career development and progression.

Students can gain valuable experience and skills on a range of European visits to France, Lanzarote, Slovakia, Bulgaria, Holland and Poland.

Students attend Conference Week with opportunities to listen to guest speakers, participate in practical sessions and gain relevant sector knowledge.

Public Services students have the opportunity to engage in a range of public services activities and events relevant to their career development. These include trips to the Military, presentations by the Police and other services, meeting with the Restorative Justice team and joining a trip to Krakow, Poland.
Public Services HND
Level 5

Entry requirements: 64 UCAS points and 4 GCSEs at grade C/4 or higher including maths and English or Extended Diploma Level 3 with a MERIT, MERIT, PASS profile. Mature students without these qualifications are encouraged to apply if they have relevant experience.

Length of course: 1-2 years

Qualification: Level 5 HND in Public Services

Assessment methods: Assessment is via the production of coursework

Overview
This exciting and challenging course sets graduates up for careers in the Police Service, the Ambulance Service, the Fire & Rescue Service, the Probation Service, the Prison Service and all branches of the Military.

Students will study the theories surrounding an interesting variety of subjects areas, including public policy and organisational management, as well as gaining essential practical skills that are relevant to public sector work.

The course fuses practical and theoretical learning strategies to ensure that students benefit from and enjoy the academic content. Work experience placements form an integral part of the course, allowing students to build their own network of contacts in the public sector whilst enhancing their employability prospects.

Course content
14 units are covered including a major research project in year two. Students will attend lectures on the psychology of human and criminal behaviour, as well as being made aware of the criminological theories and community safety issues. Modules will also cover governmental decision making and managing public sector finance.

Career routes
Students can expect to develop careers in the Police, the Prison or Probation services, the Immigration or Border services, the Ambulance Service, the Royal Navy, including the Royal Marines, the Army or RAF. You can also choose to top up to an Honours degree with a university.

Alex Rose
Public Services HND

Alex joined the HND Level 5 in Public Services course at LMC after completing his ‘A’ Level qualifications.

Alex enhanced his employability skills at LMC by volunteering to support the Great Tower residential visit and the Primary Schools Cross Country Championships amongst other events. Alex also attended activities and events to further his knowledge throughout his course at LMC. These included presentations from the Military, attending a week long course with the Royal Marines at their Commando Training Centre, visiting the Edinburgh Parliament and a five day course trip to Krakow, Poland. Alex built on his experience at LMC by joining the Summer Camp America Programme where he worked with a range of challenging students.

On the course, he gained work experience with the Calvert Trust Outdoor Activity Centre which caters for outdoor enthusiasts with a disability. Alex benefited from using the excellent Learning Support team at LMC to support him in his academic studies. He displayed excellent research and study skills which contributed to him achieving a distinction grade for his HND Level 5 qualification in Public Services.

This has enabled Alex to go to Exeter University to study on the International Relations degree course which will support his plans to enter Sandhurst and gain a commission in the Army. Alex received the ‘Best Public Services Student of the Year Award’ at the recent LMC Celebration Awards.
A recognised route to university for adult students.
The Access Diploma provides students with a Level 3 qualification to enable them to apply to study at university.

If you are interested in studying for a degree or Higher Education qualification but don’t have the necessary Level 3 qualifications, then an LMC Access Diploma course could be just what you are looking for.

Whatever your situation, the Access Diploma offers you a new opportunity to gain a qualification that could open doors for you.

The Access Diploma is specifically designed for people aged 19 years and over who want to progress to university level study. Perhaps you have taken a break from education due to other commitments but have always wanted to gain the qualifications you missed at school, or maybe you have discovered that the career you want requires university level qualifications.

An Access Diploma at LMC offers students opportunities to progress to a variety of university courses, including degrees in Nursing, Teaching, Social Work, Radiography, Occupational Therapy, Midwifery, Social Sciences, Environmental or Conservation Studies, Medical Sciences, Zoology, English, History, Linguistics, Management or Languages.

Although the course is a full time study option, it is delivered in 15 hours a week, allowing students to work part time whilst studying.

GCSE maths and English are a mandatory part of the course if you do not already have a grade C/4 or higher in these subjects.

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The tutors are wonderful. I couldn’t have done it without them. Being a midwife is my dream and this course has opened the door for me.

Michelle Pye, Access to University
Overview

As part of the Access course, you will complete a study skills unit. This unit equips you with the skills you need to study at this level, such as how to write an essay, reference correctly and complete a bibliography. You will also complete your UCAS application and prepare for university interviews.

In addition, the subjects available to study are:
- English Language and Literature
- Psychology
- Sociology
- Criminology
- Human Physiology
- Human Growth and Development

Entry requirements: A range of evidence may be considered when assessing the potential of an applicant to succeed on an Access Diploma e.g. their life skills, previous employment, prior achievements and professional qualifications. However, the general expectation is that a student will have good Level 2 skills reflecting ability equal to 5 GCSEs including maths and English at grade C/4 or higher or any equivalent professional qualification.

The offer of a place will be determined by the following three factors:
- The successful completion of the assessment
- The student’s performance at interview
- The consideration of prior achievements and/or qualifications

Length of course: 1 year

Qualification: Level 3 Access Diploma to Higher Education

Assessment methods: Assessment is via coursework / assignments and end of year exams

Access Diplomas
Level 3

The Access Diploma opens up avenues to the following careers:

Nursing & Healthcare Professions

Future career options include: Nurse, Mental Health Nurse, Midwife, Radiographer, Occupational Therapist, Physiotherapist, Paramedic or other Health Care professions.

Teaching

Future career options include: Primary or Secondary School Teacher, Learning Support Worker, Teaching Assistant or Special Needs Education Worker.

Social Work

Future career options include: Social Worker, Counsellor, Probation Worker, Youth Worker, Welfare Officer or other related professions.

University

Future degree options include: Biomedical Science, Forensic Studies, Humanities, Social Sciences, Environmental Studies, Conservation, Psychology or English.

Sport Studies

Future career options include Sports Therapist, Physiotherapist, working in sports rehabilitation or health and injury prevention.

Business

Future degree options include Business, Management, HR, Event Management, Finance and Accountancy.

The College has partnerships with local universities to encourage progression to HE. See www.lmc.ac.uk for up to date information.
Paul Thompson  
Access to University

Former soldier Paul Thompson (pictured above with course tutor Sheila Henderson), who left school with no qualifications, has just graduated from Lancaster University with a degree in History after successfully completing an Access Diploma course at LMC.

Paul joined the Military at the age of 16, where he progressed to the rank of Regimental Sergeant Major, but it was coming to LMC to take the Access to Higher Education Diploma that he describes as the excellent preparation and foundation he needed for his recent academic success.

Paul will now be taking up a place on a fully funded Masters degree in History at Lancaster University, and would then like to become a teacher.

Advanced Learning Loans

The Government’s Advanced Learning Loan is available to adults aged 19 and over to fund the cost of your course. This non means tested loan allows you to study without any upfront costs and is only repaid once you have finished your course and then only if you are earning over £21,000 per annum.

However, if you undertake an Access Diploma and then go on to complete a university degree course, the outstanding balance of your Advanced Learning Loan is written off. Consequently, the Access course could be free.

If you are aged 19-23 and do not have a full Level 3 qualification, you may be able to study the Access Diploma for free.

If you would like more information on student finance, please call Student Services on 0800 306 306 or visit www.lmc.ac.uk
Three easy steps to join LMC

Applying for a course at Lancaster & Morecambe College couldn’t be easier.

1. Apply online at www.lmc.ac.uk or tear out the application form opposite and complete your details in block capitals

2. Submit your form online or send your completed form to: Admissions Office, Lancaster & Morecambe College, Morecambe Road, Lancaster LA1 2TY

LMC will acknowledge receipt of your application by letter within seven working days. If you do not hear from us within this timescale, please contact our Admissions Officer on 01524 521305.

We will invite you to an interview which will give you the chance to discuss the course in detail to make sure it meets your expectations and abilities.

Following your interview, you will receive an offer which will either be:

**Unconditional** - you are guaranteed a place on the specified courses; or

**Conditional** - you are allocated a place on the specified course subject to certain criteria. Those criteria will be detailed on your offer letter and are usually related to you meeting entry qualification requirements.

You must return the slip attached to the offer letter to confirm your acceptance of the offer. If, at any stage, you wish to withdraw your application, please inform the Admissions Officer either in writing at the address above or by calling 01524 521305.
Get an instant response - apply online at www.lmc.ac.uk - click the red Apply Online button
Please complete this form in block capitals ensuring you have put in your date of birth.

About You

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School / College

If you have been in full time education for the last three years, please state the school or college you attended/are attending

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Course Choice

Please list which courses you are applying for and we will arrange an interview for your first choice only.
Tick here if you want us to arrange an interview for your first and second choice courses below □

1. 

2. 
Ethnic Origin

This information is for statistical purposes and will be treated as confidential. Please tick the box below which describes your personal identity.

White
- English / Welsh / Scottish / Northern Irish / British
- Irish
- Gypsy or Irish Traveller
- Any other White background

Mixed / Multiple Ethnic Group
- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed / Multiple Ethnic Background

Asian / Asian British
- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background

Black / African / Caribbean / Black British
- African
- Caribbean
- Any other Black / African / Caribbean background

Other ethnic group
- Arab
- Any other ethnic group
- Not provided

Learning Support

Is there anything you would like to tell us about yourself which impacts on your life and/or learning?

If you write anything in this box, it won’t affect your application and we will contact you to see how we can best meet your needs.

Lancaster & Morecambe College Data Protection Declaration

Information you provide on this application form will be passed to the Education and Skills Funding Agency (ESFA) and to the Department for Education, which are registered under the Data Protection Act 1998 for statistical and monitoring purposes. Individual data may be sent to the careers services (YPS), Local Education Authorities and Government Benefit Agencies. The data protection registration also allows the ESFA to share information with other organisations for the purpose of detecting fraud. Data will also be sent to Examination Boards and other Awarding Bodies to be processed for the purpose of registration, entry, marking, assessment and the issue of results and certificates. The College will share some of your information with the Learner Registration Service (LRS), which will use it to create and maintain a unique learner number (ULN). Information may be sent to the above agencies electronically or by the Internet. Your data held at the College may be obtained from the College's Data Controller (Vice Principal Finance & Resources). By signing this application form, you acknowledge and agree to Lancaster & Morecambe College holding and processing data in this way. Please note that the College reserves the right to contact you in relation to your course of study but that you may decide not to be contacted for other purposes by ticking the box. □
## Previous Work Experience/Employment

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## Application Statement

Please use the space below to tell us why you want to apply for this course

*(Please attach your personal statement on a separate sheet with your name clearly marked at the top)*
Qualifications Being Studied For or Already Taken
(if necessary attach a separate sheet with your name clearly marked at the top)

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<th>Subject</th>
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If you would like to know more about the College Nursery, Additional Learning Support, travelling to College, studying whilst on benefits or information on help with the cost of childcare, travel, some course expenses and educational visits, please contact Student Services on freephone 0800 306 306 or 01524 521237.

To help us arrange an interview that suits you, please specify any dates/times that you will be unavailable for interview (for example times that you may be working or on holiday).

Your Signature

The data you supply will be used by the Funding Agency to issue you with a Unique Learner Number (ULN) and share information about your learning. Further details of how your data is processed and shared can be found at www.miap.gov.uk.

Signed

Date

Please complete this form in block capitals ensuring you have put in your date of birth and return it to:

Admissions, Lancaster & Morecambe College, Morecambe Road, Lancaster, LA1 2TY

This publication is available in different formats, fonts, language, Braille or audio tape on request from Student Services.
How To Find Us

From the motorway

• Leave the M6 at J34.
• Follow the A683 to Morecambe and Heysham for approximately 2.5 miles.
• Take the exit for Lancaster A589.
• Lancaster & Morecambe College is ahead on your left. Visitors and Sports Centre users should use this entrance.
• Staff and students should continue past the College and take the first exit from the roundabout, continuing on the A589 Morecambe Road. Take the next left onto Penrhyn Road. Turn left at the end onto Torrisholme Road. The College main car park is on your left as you come down the hill.

Cycling

The College is positioned on main cycle paths, including a path from the Morecambe Road entrance right into College. There are secure cycle racks available across campus. For more information about cycling, check out our website:

www.lmc.ac.uk

Public Service Buses

There are regular public service buses from Lancaster and Morecambe, which stop near the Morecambe Road or Torrisholme Road entrances to the College. Bus numbers 2, 2a, 3, 3a, 4, 40 and 41 will take you to the College main site. Telephone Traveline on 0871 200 2233 for more information.

Train

To travel to main site by bus from Lancaster Train Station, Stagecoach bus number 12 will bring you straight to the Morecambe Road entrance of College. Alternatively, walk to Lancaster bus station and catch one of the buses mentioned above.

Disclaimer

Lancaster & Morecambe College has published all information about the courses it intends to offer in good faith and warrants that classes will be delivered with reasonable care and skill. The College reserves the right to cancel any class and vary the time, location, direction and content of any class it provides and the associated fees. Lancaster & Morecambe College hereby expressly excludes liability for any indirect or consequential loss arising from its actions and limits compensation to a maximum of a full refund of any fees paid or the offer of a class of equivalent value.
Open Evenings/Days 2017/18

Tuesday 3rd October 2017
Higher Education Information Evening
2.00 - 6.00pm

Tuesday 17th October 2017
4.30 -7.00pm

Wednesday 15th November 2017
4.30 -7.00pm

Tuesday 6th February 2018
4.30 -7.00pm

Tuesday 6th March 2018
Apprenticeship Information Evening
4.30 - 7.00pm

Wednesday 13th June 2018
4.30 -7.00pm

Wednesday 4th July 2018
Year 10 Taster Day
4.30 -7.00pm

Wednesday 8th August 2018
Advice and Applications Day
12.00 - 4.00pm

Thursday 23rd August 2018
GCSE Results Open Day
10am - 4pm

This prospectus is available in different formats, fonts, languages, Braille or audio on request from Student Services.